



BCPCL
Bangladesh-China Power Company Ltd.
A Joint Venture of CMC & NWPGL

**REQUEST FOR QUOTATION
FOR
Appointment of Service Provider for Post Landing Inspection (PLI)
of Coal Sample collected from 03 (three) Coal Shipments**

**BANGLADESH-CHINA POWER COMPANY LIMITED
(A Joint Venture of CMC and NWPGL)
UTC Building (Level-05), 8 Panthapath,
Kawran Bazar, Dhaka-1215, Bangladesh**

Issued Ref.: BCPCL/Procurement/RFQ/2025-26/0623.02

Issued On: June 23, 2026

Submission Deadline: June 29, 2026 by 11:00 AM





BANGLADESH-CHINA POWER COMPANY LIMITED

(A Joint Venture of CMC and NWPGL)

UTC Building (Level # 5), 8 Panthapath, Kawran Bazar, Dhaka-1215, Bangladesh
Phone No. 9143908, 9140757, Web: www.bcpcl.org.bd, E-mail: info@bcpcl.org.bd

REQUEST FOR QUOTATION

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To

1. Bangladesh-China Power Company Limited has been allocated funds and intends to apply a portion of the funds to eligible payments under the Contract for which this Quotation Document is issued.
2. Detailed Specifications for the intended goods and related services are available in the office of the Procuring Entity for inspection by the potential Quotationers during office hours on all working days.
3. Quotation shall be prepared and submitted using the 'RFQ Document'.
4. Quotation shall be completed properly, duly signed-dated each page by the authorized signatory and submitted by the date to the office as specified in Para 6 below.
5. No Securities such as Quotation Security (i.e. the traditionally termed Earnest Money, Tender Security) and Performance Security shall be required for submission of the Quotation and delivery of the Goods (if awarded) respectively.
6. Quotation in a sealed envelope or by fax or through electronic mail (procurement@bcpcl.org.bd) on or before **June 29, 2026, 11:00 AM**. The envelope containing the Quotation must be clearly marked "**Appointment of Service Provider for Post Landing Inspection (PLI) of Coal Sample collected from 03 (three) Coal Shipments**" and "**DO NOT OPEN before June 29, 2026, 11:30 AM**". Quotations received later than the time specified herein shall not be accepted.
7. Quotations received by fax or through electronic mail shall be sealed-enveloped by the Procuring Entity duly marked as stated in Para 6 above and, all Quotations thus received shall be sent to the Evaluation Committee for evaluation, without opening, by the same date of closing the Quotation.
8. The Procuring Entity may extend the deadline for submission of Quotations on justifiably acceptable grounds duly recorded subject to threshold of ten (10) days.
9. All Quotations must be valid for a period of at least 60 (Sixty) days from the closing date of the Quotation.
10. No public opening of Quotations received by the closing date shall be held.



11. Quotationer's rates or prices shall be inclusive of profit and overhead and, all kinds of taxes, duties, fees, levies, and other charges to be paid under the Applicable Law, if the Contract is awarded.
12. Rates shall be quoted and, subsequent payments under this Contract shall be made in BDT. The price offered by the Quotationer, if accepted shall remain fixed for the duration of the Contract.
13. Quotationer shall have legal capacity to enter into Contract. Quotationer, in support of its qualification shall be required to submit the following certified photocopies of latest documents:
 - i) Valid Trade License;
 - ii) Tax Identification Number (TIN);
 - iii) VAT Registration Number;
 - iv) Valid ISO Lab certification

[NB: Failure to submit such documents shall cause rejection of Quotation]

14. Quotations shall be evaluated based on information and documents submitted with the Quotations, by the Evaluation Committee and, at least three (3) responsive Quotations will be required to determine the lowest evaluated responsive Quotations for award of the Contract.
15. In case of anomalies between unit rates or prices and the total amount quoted, the unit rates or prices shall prevail. In case of discrepancy between words and figures the former will govern. In case of quotation submitted on Lump-sum basis, if anomalies found between figures and words, the words will prevail. Quotationer shall remain bound to accept the arithmetic corrections made by the Evaluation Committee.
16. The inspection services shall be completed within **15 Days** from the date of issuing the Purchase Order.
17. Please specify the brand name of the items, where applicable, and provide a clear and detailed description of the product being offered; otherwise, the tender will be considered Technically Non-Responsive.
18. The Purchase Order that constitutes the Contract binding upon the Supplier and the Procuring Entity shall be issued within **7 days** of receipt of approval from the Approving Authority.
19. The Procuring Entity reserves the right to reject all the Quotations or annul the procurement proceedings.

RAM
23/06/2026

Rashed Morshed

Superintending Engineer (Procurement)
Bangladesh-China Power Company Limited
UTC Building (Level-05), 8 Panthapath, Kawran Bazar,
Dhaka-1215, Bangladesh.
e-mail: procurement@bcpcl.org.bd

Distribution:

1. Notice Board.
2. Office File.



Quotation Submission Letter

Issued Ref.: BCPCL/Procurement/RFQ/2025-26/0623.02

Issued On: June 23, 2026

Superintending Engineer (Procurement)
Bangladesh-China Power Company Limited
UTC Building (Level-05), 8 Panthapath, Kawran Bazar,
Dhaka-1215, Bangladesh.

I/We, the undersigned, offer to execute in conformity with the Conditions of Contract for execution of the Works and physical services named **Appointment of Service Provider for Post Landing Inspection (PLI) of Coal Sample collected from 03 (three) Coal Shipments.**

The total Price of my/our Quotation is BDT

In Words:

My/Our Quotation shall remain valid for the period stated in the RFQ Document and it shall remain binding upon us and, may be accepted at any time prior to the expiration of its validity period.

I/We declare that I/we have the legal capacity to enter into a contract with you, and have not been declared ineligible by the Government of Bangladesh on charges of engaging in corrupt, fraudulent, collusive or coercive practices. Furthermore, I/we am/are aware of Para 23(e) of the Terms and Conditions and pledge not to indulge in such practices in competing for or in executing the works.

I/We am/are not submitting more than one Quotation in this RFQ process in my/our own name or other name or in different names. I/We understand that your written invitation to sign the Contract shall become binding upon us, until a formal Contract is signed.

I/We have examined and have no reservations to the RFQ Document issued by you on **June 23, 2026.**

I/We understand that you reserve the right to reject all the Quotations or annul the procurement proceedings without incurring any liability to me/us.

Signature of Quotationer with Seal

Date:



Bill of Quantities

Issued Ref.: BCPCL/Procurement/RFQ/2025-26/0623.02

Issued On: June 23, 2026

SI No.	Item Description	Unit	Qty	Unit Price Including VAT & IT	Total Price Including VAT & IT
01.	<p>Coal Sample Analysis The analysis shall include, but not be limited to, the following tests:</p> <ul style="list-style-type: none"> i. Total Moisture (As Received Basis) ii. Inherent Moisture (Air Dried Basis) iii. Proximate Analysis including: <ul style="list-style-type: none"> ○ Ash Content ○ Fixed Carbon ○ Volatile Matter iv. Sulphur Analysis: <ul style="list-style-type: none"> ○ As Received Basis ○ Air Dried Basis v. Gross Calorific Value (GCV) vi. Ultimate Analysis (Dry Basis) including: <ul style="list-style-type: none"> ○ Carbon (C) ○ Hydrogen (H) ○ Nitrogen (N) ○ Oxygen (O) ○ Sulphur (S) vii. Ash Analysis (Dry Basis) including: <ul style="list-style-type: none"> ○ SiO₂ ○ Al₂O₃ ○ Fe₂O₃ ○ CaO ○ MgO ○ TiO₂ ○ Na₂O ○ K₂O ○ Mn₃O₄ ○ P₂O₅ ○ SO₃ viii. Ash Fusion Temperature (AFT): <ul style="list-style-type: none"> ○ Reducing Atmosphere ○ Spherical Temperature ○ Hemispherical Temperature ○ Fluid Temperature ix. Hardgrove Grindability Index (HGI) x. Particle Size Distribution Analysis, including: <ul style="list-style-type: none"> ○ Percentage (%) of particles less than 2 mm ○ Percentage (%) of particles greater than 2 mm 	Sample	3		
Total price Including TAX & VAT					

Total Price Including VAT & IT (in words)	
Works to be performed at	Service Provider laboratory
Delivery Offered	15 Days from the date of issuing purchase order.

[Insert number] number corrections made by me/us have been duly initialed in this BoQ.



Signature of the Quotationer with Seal	Date:
Name of the Quotationer	

Note:

1. Col. 1, 2, 3 & 4 to be filled in by the Procuring Entity and Col. 5 & 6 by the Quotationer.
2. Rates or Prices shall include profit and overhead and, all kinds of taxes, duties, fees, levies, and other charges earlier paid or to be paid under the Applicable Law, if the Contract is awarded; including transportation, insurance etc. Whatsoever





BANGLADESH-CHINA POWER COMPANY LTD.
ISO 9001:2015, ISO 14001:2015 & ISO 45001:2018 Certified
(A Joint Venture of CMC and NWPGL)
UTC Building (Level-5), 8 Panthapath, Kawran Bazar, Dhaka-1215, Bangladesh
Phone No. 48118307, 48118308, Web: www.bcpcl.org.bd, E-mail: info@bcpcl.org.bd

Invitation for signing Contract

Issued Ref.:

Insert Date:

[name of Contractor _____]
[address _____]

This is to notify you that your **Quotation** dated [dd/mm/yy] for the execution of the Works and physical services named **Appointment of Service Provider for Post Landing Inspection (PLI) of Coal Sample collected from 03 (three) Coal Shipments** for the Contract Price of Tk [state amount in figures and in words] as corrected, has been approved by the competent authority.

You are thus requested to attend the office of the undersigned to sign the Contract within **02 (two) days** of issuing this Letter of Invitation; but in no case later than [specify dd/mm/yy].

You may proceed with the execution of the Works only upon signing the Contract. You may also please note that this invitation shall constitute the formation of this Contract which shall become binding upon you.

We attach the draft Contract and all other documents for your perusal.

Attachment: Draft Contract

Signature of the Procuring Entity with name and designation

Date: dd/mm/yy



Contract Agreement

THIS AGREEMENT made on this [insert day] day of [insert month and year] between [name and address of Procuring Entity] (hereinafter called “the Procuring Entity”) of the one part and [name and address of Contractor] (hereinafter called “the Contractor”) of the other part:

WHEREAS the Procuring Entity invited Quotation for certain Works and physical services named **Appointment of Service Provider for Post Landing Inspection (PLI) of Coal Sample collected from 03 (three) Coal Shipments** and has accepted the Quotation submitted by the Quotationer for the execution of those works in the sum of Taka [insert Contract price in figures and in words] (hereinafter called “the Contract Price”).

NOW THIS AGREEMENT WITNESSED AS FOLLOWS:

1. In this Agreement words and expressions shall have the same meanings as are respectively assigned to them in the General Conditions of Contract hereinafter referred to.
2. The documents forming the Contract shall be interpreted in the following order of priority:
 - (a) the signed Contract Agreement
 - (b) the Letter of Invitation
 - (c) the Conditions of Contract
 - (d) the Specifications
 - (e) the Design and Drawings
 - (f) the priced Bill of Quantities
 - (g) any other document listed anywhere in the Contract.
3. In consideration of the payments to be made by the Procuring Entity to the Contractor as hereinafter mentioned, the Contractor hereby covenants with the Procuring Entity to execute and complete the works and to remedy any defects therein in conformity in all respects with the provisions of the Contract.
4. The Procuring Entity hereby covenants to pay the Contractor in consideration of the execution and completion of the works and the remedying of defects therein, the Contract Price or such other sum as may become payable under the provisions of the Contract at the times and in the manner prescribed by the Contract.

IN WITNESS whereof the parties hereto have caused this Agreement to be executed in accordance with the laws of Bangladesh on the day, month and year first written above.

For the Purchaser

For the Service Provider

Signature

Name

Designation

In the presence of

Name



Conditions of Contract
for
**Appointment of Service Provider for Post Landing Inspection (PLI) of Coal Sample
collected from 03 (three) Coal Shipments**

1. Conditions of Contract contained herein shall be binding upon both the contracting parties for the purpose of administration and management of this Contract.
2. Implementation and interpretation of these Conditions of Contract shall, in general, be under the Procurement Procedure of Bangladesh-China Power Company Limited.
3. The service provider shall have to commence the works after signing of contract agreement and shall execute works and related servicing works and complete in conformity in all respects with the provisions of the Contract within **15 (fifteen)** days. The sample has to be collected from Payra 1320 MW Thermal Power Plant site and shall be made ready in 5kg bags for each shipment by BCPCL.
4. The Service provider shall immediately submit to the Procuring Entity a Programme of Works showing the timing for all the activities and components of Works.
5. The Service provider shall maintain Pro Rata progress of the Works. Progress shall be determined in terms of the value of the works executed.
6. The Service provider shall be entitled to an extension of the Intended Completion Date if the Procuring Entity delays in handing over the Site or if Force Majeure situation occurs or for any other reasons acceptable to the Procuring Entity on justifiable grounds duly recorded.
7. The Procuring Entity shall check and verify the Works executed by the Service provider and notify the Service provider of any Defects found.
8. Notwithstanding any testing and examination, the Procuring Entity by visual inspection or field tests may instruct the Service provider to:
 - a. remove and replace any works or part thereof which is not in accordance with the Contract,
 - b. remove and re-execute any other work or part thereof which is not in accordance with the Contract, and
 - c. execute any work which is urgently required for the safety of the Works.
9. The Service provider shall submit to the Procuring Entity the progressive invoices for estimated value of works executed less the cumulative amount certified previously.
10. The Service provider shall be entirely responsible for payment of all taxes, duties, fees, and such other levies under the Applicable Law.
11. Notwithstanding any other practice, the method of measurement and mode of payment shall be based on the type of the Contract corresponding to the Bill of Quantities:

Unit-rate Basis

Payments shall be made only after successful completion and submission of test reports to BCPCL and duly accepted by BCPCL.
12. The Contractor's rates or prices shall be inclusive of profit and overhead and, all kinds of taxes, duties, fees, levies, and other charges to be paid under the Applicable Law.
13. The total Contract Price is **BDT [insert figure] [in words]** Including VAT & TAX.



14. No works under Extra work Orders shall be permissible and works under Variation Order (except in case of lump sum basis) shall under no circumstances exceed 50% of the Contract Price subject to threshold specified in the Procurement Procedures and Delegation of Financial Power-2019 of BCPCL.
15. The Procuring Entity contracting shall amend the Contract incorporating required approved changes subsequently introduced to the original Conditions of Contract in line with Rules, where necessary.
16. The Procuring Entity will provide institutional support to ensure proper access of Contractor's authorized staff(s) to the work places.
17. The Service provider shall apply by notice to the Procuring Entity for issuing a Completion Certificate of the Works after completion of works and the Procuring Entity shall do so upon deciding that the work is completed.
18. The Service provider shall keep the Procurement Entity harmless and indemnify from any claim, loss of property or life to himself/herself, his/her workmen or staff, any staff of the Procurement Entity or any third party while executing the work. Any claim arising out of execution of the works shall be settled by the Service provider at his/her own cost and responsibility.
19. The Procuring Entity may, by written Notice sent to the Contractor, terminate the Contract in whole or in part at any time, if the Contractor:
 - a) fails to sign the Contract or commence the Work within the specified time.
 - b) fails to achieve satisfactory progress of Works in accordance with the Programme of Works.
 - c) fails to complete the Work as per design, drawing and specifications.
 - d) after receipt of a written notice from the Procuring Entity does not remedy its failure within the time period specified therein.
 - e) in the judgement of the Procuring Entity, has engaged in any corrupt, fraudulent, collusive or coercive practices in competing for or in executing the Work.
 - f) fails to perform any other obligation (s) under the Contract.
20. The Procuring Entity and the Service provider shall use their best efforts to settle amicably all possible disputes arising out of or in connection with this Contract or its interpretation.

