



# BANGLADESH-CHINA POWER COMPANY LTD.

ISO 9001:2015, ISO 14001:2015 & ISO 45001: 2018 Certified

(A Joint Venture of CMC and NWPGL)

UTC Building (Level-5), 8 Panthapath, Karwan Bazar, Dhaka-1215, Bangladesh  
Phone No. 02-48118307, 02-48118316, Web:bcpcl.org.bd, E-mail:info@bcpcl.org.bd

Memo No:327/BCPCL/Corp./HR & Admin/Ex-Bangladesh Leave (Part-04)/2026

Date: 06.05.2026

## Office Order

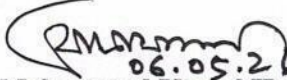
**Mr. Sakib Tanvir (EID-01-2017-0006)**, Executive Engineer (Store), Payra 1320 MW Thermal Power Plant of Bangladesh-China Power Company Ltd. (BCPCL) is hereby granted Ex-Bangladesh leave to visit Saudi Arabia with his family members for Performing Holy Hajj to be held from 09.05.2026 to 25.06.2026 or for 48 (forty-eight) days from the date of commencement of actual journey (including travel time) under the following Terms and Conditions:

- All the related expenses of this travel shall be borne by him. There will be no connection with Bangladesh Government / Bangladesh-China Power Company Ltd. for this traveling expense;
- The pay and allowances shall be paid as per the policy of BCPCL.
- He will return to Bangladesh after enjoying this leave and the duration of his overseas stay will not be extended further without prior approval of the competent authority;
- The 48 (forty-eight) days of said Ex-Bangladesh Leave shall be considered as Leave on full average pay;
- After enjoying this leave, he must submit joining letter along with immigration record;

Mr. T. M. Muhtasim Billah, Sub-Divisional Engineer (Store), Payra 1320 MW Thermal Power Plant of BCPCL, will hold the charge in absence of Mr. Sakib Tanvir, Executive Engineer (Store), Payra 1320 MW Thermal Power Plant, BCPCL.

This order is hereby issued as per clause 40 of Employees Service Rules-2022 of BCPCL.

By Approval,

  
06.05.26  
**(Mohammad Kamal Hossain)**  
Deputy General Manager (HR)  
Corporate Office, BCPCL.  
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+8801321-120438

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### Copy for information and necessary action :( Not in the order of Seniority)

- Managing Director, Bangladesh-China Power Company Ltd. (BCPCL), Dhaka.
- The Ambassador, The Royal Embassy of Saudi Arabia, Dhaka, Bangladesh
- Director General, Department of Immigration and Passport, Agargaon, Dhaka.
- Chief Financial Officer, Bangladesh-China Power Company Ltd. (BCPCL), Dhaka.
- Plant Manager, Payra 1320 MW Thermal Power Plant, BCPCL.
- Company Secretary, Bangladesh-China Power Company Ltd. (BCPCL), Dhaka.
- General Manager (HR & Admin), Bangladesh-China Power Company Ltd. (BCPCL), Dhaka.
- Deputy General Manager, (HR & Admin), Payra 1320 MW Thermal Power Plant, BCPCL.
- Superintending Engineer (Mechanical Maintenance), Payra 1320 MW Thermal Power Plant (BCPCL).
- Director, Hazrat Shahjalal International Airport, Dhaka.
- Mr. Sakib Tanvir, Executive Engineer (Store), Payra 1320 MW Thermal Power Plant, BCPCL.
- Mr. T. M. Muhtasim Billah, Sub-Divisional Engineer (Store), Payra 1320 MW Thermal Power Plant, BCPCL.
- Sub-Divisional Engineer (ICT), Corporate Office of BCPCL. (With a request to publish the office order in the company's website).
- .....
- Office Copy/Master copy/Personal File.

  
06.05.26  
**(Md. Zakiul Islam)**  
Assistant Manager (HR & Admin)  
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