BANGLADESH-CHINA POWER COMPANY LTD.

ISO 9001:2015, ISO 14001:2015 & ISO 45001:2018 Certified

(A Joint Venture of CMC and NWPGCL)

UTC Building (Level - 5), 8 Panthapath, Karwan Bazar, Dhaka-1215, Bangladesh

Phone No. 02-48118307, 02-48118316, Web: bcpcl.org.bd, E-mail:info@bcpcl.org.bd

Memo No:563/BCPCL/Corp./HR & Admin/Ex-Bangladesh Leave (Part-04)/2026 Date:24.07.2026

Office Order

Ms. Nazifa Anjum Urmi (EID:02-2021-0038), Deputy Manager (Commercial), Corporate Office, Bangladesh-China Power Company Ltd. (BCPCL) is hereby granted Ex-Bangladesh leave to visit Thailand with her spouse for treatment purpose from 27.09.2026 to 05.10.2026 or 09 (nine) days from the date of commencement of actual journey (including travel time) under the following terms and conditions:-

a) All the related expenses of this travel shall be borne by her. There will be no connection with Bangladesh Government / Bangladesh-China Power Company Ltd. for this traveling expense;

b) The pay and allowances shall be paid as per the policy of BCPCL.

c) She will return to Bangladesh after enjoying this leave and the duration of her overseas stay will not be extended further without prior approval of the competent authority;

d) The 09 (nine) days of said Ex-Bangladesh Leave shall be considered as Leave on full average pay;

e) After enjoying this leave, she must submit joining letter along with the immigration record;

Ms. Raiha Marjana Binte Ehtesham, Deputy Manager (Commercial), Corporate Office of BCPCL will hold the charge in absence of Ms. Nazifa Anjum Urmi, Deputy Manager (Commercial), Corporate Office of BCPCL.

This order has been issued as per clause 40 of Employees Service Rules-2022 of BCPCL.

By Approval,

24.07.26

(Mohammad Kamal Hossain)
Deputy General Manager (HR)
Corporate Office, BCPCL.
kamal.hossain@bcpcl.org.bd
+8801708-120438

Memo No:563/BCPCL/Corp./HR & Admin/Ex-Bangladesh Leave (Part-04)/2026 Date:24.07.2026

Copy for information and necessary action :(Not in the order of Seniority)

1. Managing Director, Bangladesh-China Power Company Ltd. (BCPCL), Dhaka.
2. The Ambassador, Royal Thai Embassy, Dhaka, Bangladesh.
3. Director General, Department of Immigration and Passport, Agargaon, Dhaka.
4. Chief Financial Officer, Bangladesh-China Power Company Ltd. (BCPCL), Dhaka.
5. Plant Manager, Payra 1320 MW Thermal Power Plant, BCPCL.
6. General Manager (Accounts & Finance), Bangladesh-China Power Company Ltd., Dhaka.
7. General Manager (HR & Admin), Bangladesh-China Power Company Ltd., Dhaka.
8. Company Secretary, Bangladesh-China Power Company Ltd. (BCPCL), Dhaka.
9. Deputy General Manager (Commercial), Bangladesh-China Power Company Ltd. (BCPCL), Dhaka.

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10. Director, Hazrat Shahjalal International Airport, Dhaka.
11. PS to MD, Bangladesh-China Power Company Ltd. (For Kind attention of the Managing Director of BCPCL), Dhaka.
12. Sub-Divisional Engineer (ICT), Bangladesh-China Power Company Ltd. (With a request to publish the office order in the company's website), Dhaka.
13. Mrs. Nazifa Anjum Urmi, Deputy Manager (Commercial), Corporate Office of BCPCL.
14. Ms. Raiha Marjana Binte Ehtesham, Deputy Manager (Commercial), Corporate Office of BCPCL.
15. Office Copy/Master copy/Personal File.



(Md. Zakiul Islam)
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Corporate Office, BCPCL.
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