

BANGLADESH-CHINA POWER COMPANY LTD.

ISO 9001:2015, ISO 14001:2015 & ISO 45001:2018 Certified

(A Joint Venture of CMC and NWPGL)

UTC Building (Level - 5), 8 Panthapath, Karwan Bazar, Dhaka-1215, Bangladesh

Phone No. 02-48118307, 02-48118316, Web: bcpcl.org.bd, E-mail: info@bcpcl.org.bd

Memo No:618/BCPCL/Corp./HR/Ex-Bangladesh Leave (Part-04)/2026

Date: 20.08.2026

"It is replaced by the same date and memo no:"

Office Order

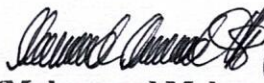
Ms. Raiha Marjana Binte Ehtesham (EID-02-2021-0046), Deputy Manager (Commercial), Corporate Office, Bangladesh-China Power Company Ltd. (BCPCL) is hereby granted Ex-Bangladesh leave to travel **Singapore & Maldives** with her spouse to meet close family members from **28.09.2026 to 05.10.2026** or for **8 (eight)** days from the date of commencement of actual journey (including travel time) as per the following terms and conditions:

- All the related expenses of this travel shall be borne by her. There will be no connection with Bangladesh Government / Bangladesh-China Power Company Ltd. for this traveling expense;
- The pay and allowances shall be paid as per the policy of BCPCL.
- She will return to Bangladesh after enjoying this leave and the duration of her overseas stay will not be extended further without prior approval of the competent authority;
- The above leave will be treated as Leave on full average pay;
- After enjoying this leave, she must submit joining letter along with the immigration record;

Ms. Nazifa Anjum Urmi, Deputy Manager (Commercial), Corporate Office of BCPCL will hold the charge in absence of Ms. Raiha Marjana Binte Ehtesham, Deputy Manager (Commercial), Corporate Office of BCPCL.

This order is hereby issued as per article-40 of the Employees Service Rules 2022 of BCPCL.

By Approval,

 12/10/2026

(Muhammad Mahmud Hasan)

General Manager (HR & Admin) (Addl. Charge)

Corporate Office, BCPCL.

hasan@bcpcl.org.bd

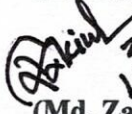
+8801708-458207

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Copy for information and necessary action : (Not in the order of Seniority)

- Managing Director, Bangladesh-China Power Company Ltd. (BCPCL), Dhaka.
- The High Commissioner, High Commission of the Republic of Singapore, Dhaka, Bangladesh.
- The High Commissioner, High Commission of Maldives, Dhaka, Bangladesh.
- Director General, Department of Immigration and Passport, Agargaon, Dhaka.
- Chief Financial Officer, Bangladesh-China Power Company Ltd. (BCPCL), Dhaka.
- Plant Manager, Payra 1320 MW Thermal Power Plant, BCPCL.
- General Manager (Accounts & Finance), Bangladesh-China Power Company Ltd., Dhaka.
- Deputy General Manager (Commercial), Bangladesh-China Power Company Ltd. (BCPCL), Dhaka.
- Deputy General Manager (HR), Corporate Office, Bangladesh-China Power Company Ltd., Dhaka.
- Director, Hazrat Shahjalal International Airport, Dhaka.
- Sub-Divisional Engineer (ICT), Bangladesh-China Power Company Ltd., Dhaka. BCPCL. (With a request to publish the office order in the company's website),
- Office Copy/Master copy/Personal File.

 12.10.26

(Md. Zakiul Islam)

Assistant Manager (HR & Admin)

Corporate Office, BCPCL.

zakiul.islam@bcpcl.org.bd

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