BANGLADESH-CHINA POWER COMPANY LTD.
ISO 9001:2015, ISO 14001:2015 & ISO 45001:2018 Certified
(A Joint Venture of NWPGCL and CMC)
UTC Building (Level - 5), 8 Panthapath, Kawran Bazar, Dhaka-1215, Bangladesh
Phone No. 48118307, 48118308, Web: bcpcl.org.bd, E-mail: info@bcpcl.org.bd

Memo No:882/BCPCL/Corp./HR & Admin/Ex-Bangladesh Leave (Part-04)/2026 Date:26.11.2026

Office Order

In continuation of Office Order vide memo no: 563/BCPCL/Corp./HR & Admin/Ex-Bangladesh Leave (Part-04)/2026 dated: 24.07.2026, the below-mentioned 01 (one) Officer of BCPCL is hereby released from the Corporate Office on 26.11.2026 (afternoon) to avail the approved Ex-Bangladesh Leave from **29.11.2026** to **09.12.2026** for 11 (eleven) days (including travel time) to visit Thailand with her spouse for the purpose of medical treatment:

SL	Name of the Officer, Designation and Office handing over the charge	Name of the Officer, Designation and Office holding the additional charge
01	Ms. Nazifa Anjum Urmi Deputy Manager (Commercial) Corporate Office, BCPCL.	Ms. Raiha Marjana Binte Ehtesham, Deputy Manager (Commercial), Corporate Office of BCPCL will hold the charge as leave substitute.

By Approval,

26/11/2026
(Muhammad Mahmud Hasan)
General Manager (HR & Admin) (Addl. charge)
Corporate Office, Bangladesh-China Power Company Ltd.

Memo No:882/BCPCL/Corp./HR & Admin/Ex-Bangladesh Leave (Part-04)/2026 Date:26.11.2026

Copy to:

1. Managing Director, Bangladesh-China Power Company Ltd.
2. Chief Financial Officer, Bangladesh-China Power Company Ltd.
3. Deputy General Manager (Commercial), Corporate Office, BCPCL.
4. Deputy General Manager (HR), Bangladesh-China Power Company Ltd.
5. .....
6. Office Copy/Master File/Personal File.

Zakiul 26.11.26
(Md. Zakiul Islam)
Deputy Manager (HR & Admin)
Corporate Office, Bangladesh-China Power Company Ltd.