



**BCPCL**  
**Bangladesh-China Power Company Ltd.**  
**A Joint Venture of CMC & NWPGCL**

**REQUEST FOR QUOTATION  
FOR  
Procurement of Cleaning Items for Operation & Maintenance  
Contractor at Payra 1320MW TPP (Phase-I) under BCPCL.**

**BANGLADESH-CHINA POWER COMPANY LIMITED  
(A Joint Venture of CMC and NWPGCL)  
UTC Building (Level-05), 8 Panthapath,  
Kawran Bazar, Dhaka-1215, Bangladesh**

**Issued Ref.: BCPCL/Procurement/RFQ/2024-25/0515.03**

**Issued On: May 15, 2025**

**Submission Deadline: May 21, 2025 on or before 12:00PM.**





## BANGLADESH-CHINA POWER COMPANY LIMITED

(A Joint Venture of CMC and NWPGL)

UTC Building (Level # 5), 8 Panthapath, Kawran Bazar, Dhaka-1215, Bangladesh

Phone No. 9143908, 9140757, Web: [www.bcpcl.org.bd](http://www.bcpcl.org.bd), E-mail: [info@bcpcl.org.bd](mailto:info@bcpcl.org.bd)

### REQUEST FOR QUOTATION

for

### Procurement of Cleaning Items for Operation & Maintenance Contractor at Payra 1320MW TPP (Phase-I) under BCPCL

Issued Ref.: BCPCL/Procurement/RFQ/2024-25/0515.03

Issued On: May 15, 2025

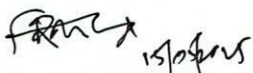
To

1. BANGLADESH-CHINA POWER COMPANY LIMITED has been allocated funds and intends to apply a portion of the funds to eligible payments under the Contract for which this Quotation Document is issued.
2. Detailed Specifications for the intended goods and related services are available in the office of the Procuring Entity for inspection by the potential Quotationers during office hours on all working days.
3. Quotation shall be prepared and submitted using the 'RFQ Document'.
4. Quotation shall be completed properly, duly signed-dated each page by the authorized signatory and submitted by the date to the office as specified in Para 6 below.
5. No Securities such as Quotation Security (i.e. the traditionally termed Earnest Money, Tender Security) shall not be required for submission of the Quotation and delivery of the Goods (if awarded) respectively.
6. Quotation in a sealed envelope or by fax or through electronic mail on or before **May 21, 2025, 12:00PM**. The envelope containing the Quotation must be clearly marked "**Procurement of Cleaning Items for Operation & Maintenance Contractor at Payra 1320MW TPP (Phase-I) under BCPCL.**".and "**DO NOT OPEN before May 21, 2025, 12:30 PM**". Quotations received later than the time specified herein shall not be accepted.
7. Quotations received by fax or through electronic mail shall be sealed-enveloped by the Procuring Entity duly marked as stated in Para 6 above and, all Quotations thus received shall be sent to the Evaluation Committee for evaluation, without opening, by the same date of closing the Quotation.
8. The Procuring Entity may extend the deadline for submission of Quotations on justifiably acceptable grounds duly recorded subject to threshold of ten (10) days.
9. All Quotations must be valid for a period of at least 60 (Sixty) days from the closing date of the Quotation.
10. No public opening of Quotations received by the closing date shall be held.





11. Quotationer's rates or prices shall be inclusive of profit and overhead and, all kinds of taxes, duties, fees, levies, and other charges to be paid under the Applicable Law, if the Contract is awarded.
12. Rates shall be quoted and, subsequent payments under this Contract shall be made in BDT. The price offered by the Quotationer, if accepted shall remain fixed for the duration of the Contract.
13. Quotationer shall have legal capacity to enter into Contract. Quotationer, in support of its qualification shall be required to submit certified photocopies of latest documents related *to updated valid Trade License, Tax Identification Number (TIN) and VAT Registration Number* without which the Quotation may be considered non-responsive.
14. Quotations shall be evaluated based on information and documents submitted with the Quotations, by the Evaluation Committee and, at least three (3) responsive Quotations will be required to determine the lowest evaluated responsive Quotations for award of the Contract.
15. In case of anomalies between unit rates or prices and the total amount quoted, the unit rates or prices shall prevail. In case of discrepancy between words and figures the former will govern. In case of quotation submitted on Lump-sum basis, if anomalies found between figures and words, the words will prevail. Quotationer shall remain bound to accept the arithmetic corrections made by the Evaluation Committee.
16. The supply of Goods and related services shall be completed within **10 days** from the date of issuing the Purchase Order.
17. The Purchase Order that constitutes the Contract binding upon the Supplier and the Procuring Entity shall be issued within **7 days** of receipt of approval from the Approving Authority.
18. The Procuring Entity reserves the right to reject all the Quotations or annul the procurement proceedings.



**Rashed Morshed**  
Superintending Engineer (Procurement)  
Bangladesh-China Power Company Limited

**Distribution:**

1. Notice Board.
2. Office File.



# Quotation Submission Letter

Issued Ref.: BCPCL/Procurement/RFQ/2024-25/0515.03  
Issued On: May 15, 2025

**Superintending Engineer (Procurement)**  
**Bangladesh-China Power Company Limited**  
UTC Building (Level-05), 8 Panthapath, Kawran Bazar,  
Dhaka-1215, Bangladesh.

I/We, the undersigned, offer to execute in conformity with the Conditions of Contract for execution of the Works and physical services named **Procurement of Cleaning Items for Operation & Maintenance Contractor at Payra 1320MW TPP (Phase-I) under BCPCL**

**The total Price of my/our Quotation is BDT**

**In Words:**

My/Our Quotation shall remain valid for the period stated in the RFQ Document and it shall remain binding upon us and, may be accepted at any time prior to the expiration of its validity period.

I/We declare that I/we have the legal capacity to enter into a contract with you, and have not been declared ineligible by the Government of Bangladesh on charges of engaging in corrupt, fraudulent, collusive or coercive practices. Furthermore, I/we am/are aware of Para 23 (b) of the Terms and Conditions and pledge not to indulge in such practices in competing for or in executing the works.

I/We am/are not submitting more than one Quotation in this RFQ process in my/our own name or other name or in different names. I/We understand that your written invitation to sign the Contract shall become binding upon us, until a formal Contract is signed.

I/We have examined and have no reservations to the RFQ Document issued by you on **May 15, 2025**.

I/We understand that you reserve the right to reject all the Quotations or annul the procurement proceedings without incurring any liability to me/us.

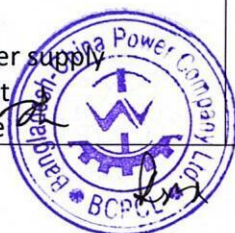
Signature of Quotationer with Seal  
Date:





**Price Schedule**  
**Procurement of Cleaning Items for Operation & Maintenance Contractor at Payra 1320MW TPP**  
**(Phase-I) under BCPCL.**  
**Issued Ref.: BCPCL/Procurement/RFQ/2024-25/0515.03**

Sl. No.	Description of Item	Unit	Qty	Unit Price Including Tax & VAT (BDT)	Total Price Including Tax & VAT (BDT)
01	02	03	04	05	06= 05x04
1.	Mata-Door Long Handle Broom Brush Head Material: Plastic Style: Scourer Usage: Floor Feature: Eco-Friendly Application: for Easily Floor Cleaning Goods: Floor Broom Brush Brand : Matador	Pcs	150		
2.	long handled dustpan Plastic Dustpan with 32" Handled Long Aluminum Stick Dustpan Size: Length-32inc Brand : Matador	Pcs	20		
3.	Mop: Brand: Matador Quality Cotton – Durable & Super Water Absorber for Efficient Cleaning; Compact Mop with Inbuilt Squeezing Mechanism – No Rusty Risky Handle; Extendable Handle – Adjust Handle to your Height; Twist Handle Knob – Easy Squeezing to remove excess water; Light Weight, Sleek lock & Easy to Store Safe on all surfaces; Looped Threads – No Tangling & Lasts Longer; Comfort of Usage – Smooth Grip & Palm Res	Pcs	150		
4.	Cotton steel Mop: Brand: Matador Product Type: Stainless steel flat shape floor cleaning cotton mop High quality ABS stainless steel rod, pure cotton mop cloth, pp material grip Size: 24 Inch 60x16 cm Easy To Use Floor Cleaning high Quality Product	Pcs	100		
5.	PVA Floor Cleaning MOP Brand: Matador Cleanses dehydrates without power supply Powerful cleaning/absorbing effect Leaves no scratches on the surface	Pcs	10		



Sl. No.	Description of Item	Unit	Qty	Unit Price Including Tax & VAT (BDT)	Total Price Including Tax & VAT (BDT)
	Easy to change only the refill Easy to use, cleans quick Multi-purposeful Dry, wet or moist applications Adjustable High quality cleaning tool Punchy sop up				
6.	Adjustable Microfiber Duster Stretch Extend Telescopic Feather Duster Duster Head Shape: Ellipse Material: Microfiber, stainless steel and PVC Duster Head Material: Microfiber Features: Electrostatic Easy to wash, Easy to use Use In : Car, Table, table, laptop, Book self, Tv etc.	Pcs	20		
7.	water bucket Deluxe Bucket 18 Liters Red Brand: RFL Houseware or Equivalent Item code: 917968 Capacity:18 Liters (approximate) Color: Red	Pcs	5		
8.	Long Latex Rubber Kitchen Hand gloves  Material: Latex Size: Regular Color: Multicolor Special Feature: Allergy Free	Pcs	100		
9.	Microfiber Clean And Washing Towel Ultra soft material & scratch free absorbent & lint free tackle versatile cleaning jobs reusable & long lasting	Pcs	100		
10.	dishwashing liquid Vim Liquid or Equivalent Net Weight: 500g. Cleans tough grease quickly Removes stains easily. Gives you a pleasant refreshing lemon fragrance. Tough on stains, gentle on your hands.	Bottle	150		
11.	Detergent Brand: RIN capable of removing dirt from deep within the cloth fiber Bright Clean Technology 1Kg Packet	Kg	150		





Sl. No.	Description of Item	Unit	Qty	Unit Price Including Tax & VAT (BDT)	Total Price Including Tax & VAT (BDT)
12	Handwash Sanitizing Hand Wash (Marigold) - 200 ml Spenil or Equivalent	Pcs	100		
13	Aerosol 800ml ACI or Equivalent	Pcs	100		
14	Toilet cleaner liquid 1 L bottle Harpic or Equivalent Removes tough stains from toilet Leaves toilet sparkly Clean, hygienic and visibly neat Kills 99.9% of germs on toilet Disinfectant Surface Cleaner: Removes powerful stains & kills 99.9% germs of all surfaces	Bottle	50		
15	Air freshener Brand: Bashundhara Product Type: Air Freshener Spray. Capacity: 300 ml Fragrance: Jasmine or lemon or orange Freshens the air. Act in seconds. Long-lasting freshness. Quality fragrance.	Pcs	50		
16	Bathroom Air Freshener Product Type: Air Freshener. Capacity: 50gmX4 Brand: Orchid Convenient and long-lasting home freshener	Pcs	50		
17	Flushmatic Marine In-Cistern Toilet Cleaner Block Block 50 gm Harpic or Equivalent	Pcs	50		
18	Naphthalene color Balls 12 Pcs Packet Naphthalene balls toilet Naphthalene balls for wardrobe Woolen Clothes Get the best Quality available Color: Multi-Color Uses: Wardrobe, Kitchen, Urinal, Book Shelf Anti-Insect, Anti-Moth	Bag	10		
19	Garbage Bag: Material: Polythene Size: 50cm*50cm Suitable for packing up to 20kg of mass	Kg	20		



Sl. No.	Description of Item	Unit	Qty	Unit Price Including Tax & VAT (BDT)	Total Price Including Tax & VAT (BDT)
20	Soap 100g size	Pcs	100		
Total Including VAT & IT in BDT					

Total Price Including VAT & IT (in words)	
Goods to be supplied to	Payra 1320MW TPP site, Dhankhali Union, Kalapara, Patuakhali.
Delivery Offered	10 (ten days) days from the date of issuing purchase order

**[Insert number] number corrections made by me/us have been duly initialed in this BoQ.**

Signature of the Quotationer with Seal	Date:
Name of the Quotationer	

**Note:**





- Col. 1, 2, 3, 4, 5 & 6 to be filled in by the Procuring Entity and Col. 7 & 8 by the Quotationer.
- Rates or Prices shall include profit and overhead and, all kinds of taxes, duties, fees, levies, and other charges earlier paid or to be paid under the Applicable Law, if the Contract is awarded, including transportation, insurance etc. Whatsoever












**Technical Specification of  
Procurement of Cleaning Items for Operation & Maintenance Contractor at Payra 1320MW TPP  
(Phase-I) under BCPCL.**

Issued Ref.: BCPCL/Procurement/Rfq/2024-25/0515.03









Sl. No.	Description of Item	Reference Picture	Technical Offer of the Supplier
01	02	03	
1.	Mata-Door Long Handle Broom Brush Head Material: Plastic Style: Scourer Usage: Floor Feature: Eco-Friendly Application: for Easily Floor Cleaning Goods: Floor Broom Brush Brand : Matador		
2.	long handled dustpan Plastic Dustpan with 32" Handled Long Aluminum Stick Dustpan Size: Length-32inc Brand : Matador		
3.	Mop: Brand: Matador Quality Cotton – Durable & Super Water Absorber for Efficient Cleaning; Compact Mop with Inbuilt Squeezing Mechanism – No Rusty Risky Handle; Extendable Handle – Adjust Handle to your Height; Twist Handle Knob – Easy Squeezing to remove excess water; Light Weight, Sleek lock & Easy to Store Safe on all surfaces; Looped Threads – No Tangling & Lasts Longer; Comfort of Usage – Smooth Grip & Palm Res		
4.	Cotton steel Mop: Brand: Matador Product Type: Stainless steel flat shape floor cleaning cotton mop High quality ABS stainless steel rod, pure cotton mop cloth, pp material grip Size: 24 Inch 60x16 cm Easy To Use Floor Cleaning high Quality Product		




Sl. No.	Description of Item	Reference Picture	Technical Offer of the Supplier
5.	PVA Floor Cleaning MOP Brand: Matador Cleanses dehydrates without power supply Powerful cleaning/absorbing effect Leaves no scratches on the surface Easy to change only the refill Easy to use, cleans quick Multi-purposeful Dry, wet or moist applications Adjustable High quality cleaning tool Punchy sop up		
6.	Adjustable Microfiber Duster Stretch Extend Telescopic Feather Duster Duster Head Shape: Ellipse Material: Microfiber, stainless steel and PVC Duster Head Material: Microfiber Features: Electrostatic Extendable size: 800mm Folded size: 320mm Easy to wash, Easy to use Use In : Car, Table, table, laptop, Book self, Tv etc.		
7.	water bucket Deluxe Bucket 18 Liters Red Brand: RFL Houseware or Equivalent Item code: 917968 Capacity: 18 Liters (approximate) Color: Red		
8.	Long Latex Rubber Kitchen Hand gloves Material: Latex Size: Regular Color: Multicolor Special Feature: Allergy Free		
9.	Microfiber Clean And Washing Towel Ultra soft material & scratch free absorbent & lint free tackle versatile cleaning jobs reusable & long lasting		
10.	dishwashing liquid Vim Liquid or Equivalent Net Weight: 1L. Cleans tough grease quickly Removes stains easily. Gives you a pleasant refreshing lemon fragrance. Tough on stains, gentle on your hands.		
11.	Detergent Brand: RIN capable of removing dirt from deep within the cloth fiber Bright Clean Technology 1Kg Packet		





Sl. No.	Description of Item	Reference Picture	Technical Offer of the Supplier
12.	Handwash Sanitizing Hand Wash (Marigold) - 200 ml Spenil or Equivalent		
13.	Aerosol 800ml ACI or Equivalent		
14.	Toilet cleaner liquid 1 L bottle Harpic or Equivalent Removes tough stains from toilet Leaves toilet sparkly Clean, hygienic and visibly neat Kills 99.9% of germs on toilet Disinfectant Surface Cleaner: Removes powerful stains & kills 99.9% germs of all surfaces		
15.	Air freshener Brand: Bashundhara Product Type: Air Freshener Spray. Capacity: 300 ml Fragrance: Jasmine or lemon or orange Freshens the air. Act in seconds. Long-lasting freshness. Quality fragrance.		
16.	Bathroom Air Freshener Product Type: Air Freshener. Capacity: 50gmX4 Brand: Orchid Convenient and long-lasting home freshener		
17.	Flushmatic Marine In-Cistern Toilet Cleaner Block Block 50 gm Harpic or Equivalent		
18.	Naphthalene color Balls 12 Pcs Packet Naphthalene balls toilet Naphthalene balls for wardrobe Woolen Clothes Get the best Quality available Color: Multi-Color Uses: Wardrobe, Kitchen, Urinal, Book Shelf Anti-Insect, Anti-Moth		
19.	Garbage Bag: Material: Polythene Size: 50cm*50cm Suitable for packing up to 20kg of mass		

Sl. No.	Description of Item	Reference Picture	Technical Offer of the Supplier
20.	Soap 100g size		

Please specify the Manufacturer's name/Brand in the Technical Offer without which the Quotation may be considered non-responsive.

*Ena*



**Purchase Order  
FOR  
Procurement of Cleaning Items for Operation & Maintenance Contractor at  
Payra 1320MW TPP (Phase-I) under BCPCL**

Purchase Order No. :

Date:

To:

**Purchase Order Value: BDT**

**Taka in words:**

**Completion date of delivery:**

**Delivery terms:**

- (a) The items shall be supplied as per the instructions and supervision of BCPCL within the above completion date. BCPCL reserves the right to cancel the Purchase Order in case the supplier fails to supply the items within the stipulated date.
- (b) VAT/Taxes, as applicable, shall be deducted at source as per law;
- (c) Payment shall be made after satisfactory completion of supply and certification of Concerned Authority.
- (d) Goods shall be delivered as per approved specification.

Hence, you are requested to supply the below mentioned goods on the terms and conditions as stipulated in the Purchase Order.

Sl. No.	Item Description	Unit of Measurement	Qty	Unit Price in BDT (Including VAT & TAX)	Total Price in BDT (Including VAT & TAX)
Total Amount (BDT)					

Thanking you,

By the approval of authority,

**(Rashed Morshed)**  
Superintending Engineer (Procurement)  
Bangladesh-China Power Company Limited



**Terms and Conditions**  
**for**  
**Procurement of Cleaning Items for Operation & Maintenance**  
**Contractor at Payra 1320MW TPP (Phase-I) under BCPCL**

1. Terms and Conditions contained herein shall be binding upon both the Procuring Entity and the Supplier for the purpose of administration and management of this Contract.
2. Implementation and interpretation of these Terms and Conditions shall, in general, be under the purview of Procurement Procedures of BCPCL.
3. The Supplier shall have to complete the delivery in all respects within **10 days** of issuing the Purchase Order in conformity with the Terms and Conditions.
4. The Supplier shall be entitled to an extension of the Delivery Schedule if the Procuring Entity delays in receiving the Goods and related services or if Force Majeure situation occurs or for any other reasons acceptable to the Procuring Entity on justifiable grounds duly recorded.
5. All delivery under the Contract shall at all times be open to examination, inspection, measurements, testing, commissioning, and supervision of the Procuring Entity or his/her authorized representative.
6. The Procuring Entity shall check and verify the delivery made by the Supplier in conformity with the Technical Specifications and notify the Supplier of any Defects found.
7. If the Goods are found to be defective or otherwise not in accordance with the specifications, the Procuring Entity may reject the supplies by giving due notice to the Supplier, with reasons.
8. The Supplier shall be entirely responsible for payment of all taxes, duties, fees, and such other levies under the Applicable Law.
9. Notwithstanding any other practice, the payment shall be based on the actual delivery of goods on the basis of the quantity of each item of Goods in accordance with the Priced Schedule and Specifications. 100% of the Contract price of the Goods and related services shall be paid after submission and acceptance of the Delivery Chalan.
10. The Supplier's rates or prices shall be inclusive of profit and overhead and, all kinds of taxes, duties, fees, levies, and other charges to be paid under the Applicable Law.
11. The total Contract Price is BDT **[insert figure] [in words]**.
12. The Supplier shall remain liable to fulfil the obligations under the Applicable Law.
13. The Supplier shall correct any defect covered by the Warranty period within 15 days of being notified by the Procuring Entity of the occurrences of any defect.
14. The Warranty Period may be extended for as long as the Defects notified by the Procuring Entity remain to be corrected.
15. If the Supplier has not corrected a Defect within the time specified in the Procuring Entity's notice, the Procuring Entity shall assess the cost of having the Defects corrected by it, and the Supplier shall remain liable to pay the expenditures incurred on account of correction of such Defects.
16. The Supplier shall keep the Procurement Entity harmless and indemnify from any claim, loss of property or life to himself/herself, his/her workmen or staff, any staff of the Procurement Entity or any third party while delivering the Goods and related services.
17. Any claim arising out of delivery of Goods and related services shall be settled by the Supplier at his/her own cost and responsibility.





18. Damage to the Goods during the Warranty Period shall be remedied by the Supplier at the Supplier's own cost, if the damage arises from the supply and installation by the Supplier.
19. No modification to Scope of Supply and no Variations to the quantities ordered shall be permissible under any circumstances.
20. The Procuring Entity contracting shall amend the Contract incorporating required approved changes subsequently introduced to the original Terms and Conditions in line with the applicable law, where necessary.
21. The Procuring Entity may, by written Notice sent to the Supplier, terminate the Contract in whole or in part at any time, if the Supplier:
  - a. fails to deliver Goods and related services as per Delivery Schedule and Specifications.
  - b. in the judgement of the Procuring Entity, has engaged in any corrupt, fraudulent, collusive or coercive practices in competing for or in delivery of goods and related services.
  - c. fails to perform any other obligation(s) under the Contract.
22. The Procuring Entity and the Supplier shall use their best efforts to settle amicably all possible disputes arising out of or in connection with this Contract or its interpretation.
23. The Supplier shall be subject to, and aware of provision on corruption, fraudulence, collusion and coercion with the applicable law.
24. The Supplier shall provide certification from Manufacturer regarding authentic product.

