



BCPCL

Bangladesh-China Power Company Limited
A Joint Venture of CMC & NWPGL

**REQUEST FOR QUOTATION
FOR**

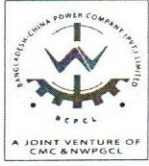
**Procurement of Room Amenities Consumable Cleaning Items for the Facility
Department and Stationery Items for HR & Admin of Payra 1320 MW TPP
of BCPCL**

**BANGLADESH-CHINA POWER COMPANY LIMITED
(A Joint Venture of CMC and NWPGL)
UTC Building (Level-05), 8 Panthapath,
Kawran Bazar, Dhaka-1215, Bangladesh**

Issued Ref.: BCPCL/Procurement/RFQ/2024-25/0808.01

Issued On: August 08, 2024





BANGLADESH-CHINA POWER COMPANY LIMITED

(A Joint Venture of CMC and NWPGL)

UTC Building (Level # 5), 8 Panthapath, Kawran Bazar, Dhaka-1215, Bangladesh
Phone No. 9143908, 9140757, Web: www.bcpcl.org.bd, E-mail: info@bcpcl.org.bd

REQUEST FOR QUOTATION

for

Procurement of Room Amenities Consumable Cleaning Items for the Facility Department and Stationery Items for HR & Admin of Payra 1320 MW TPP of BCPCL

Issued Ref.: BCPCL/Procurement/RFQ/2024-25/0808.01

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To

1. BANGLADESH-CHINA POWER COMPANY LIMITED has been allocated funds and intends to apply a portion of the funds to eligible payments under the Contract for which this Quotation Document is issued.
2. Detailed Specifications for the intended goods and related services are available in the office of the Procuring Entity for inspection by the potential Quotationers during office hours on all working days.
3. Quotation shall be prepared and submitted using the 'RFQ Document'.
4. Quotation shall be completed properly, duly signed-dated each page by the authorized signatory and submitted by the date to the office as specified in Para 6 below.
5. No Securities such as Quotation Security (i.e. the traditionally termed Earnest Money, Tender Security) and Performance Security shall be required for submission of the Quotation and delivery of the Goods (if awarded) respectively.
6. Quotation in a sealed envelope or by fax or through electronic mail on or before August 13, 2024, 12:00 PM. The envelope containing the Quotation must be clearly marked "**Procurement of Room Amenities Consumable Cleaning Items for the Facility Department and Stationery Items for HR & Admin of Payra 1320 MW TPP of BCPCL**" and "DO NOT OPEN before August 13, 2024, 12:30 PM". Quotations received later than the time specified herein shall not be accepted.
7. Quotations received by fax or through electronic mail shall be sealed-enveloped by the Procuring Entity duly marked as stated in Para 6 above and, all Quotations thus received shall be sent to the Evaluation Committee for evaluation, without opening, by the same date of closing the Quotation.
8. The Procuring Entity may extend the deadline for submission of Quotations on justifiably acceptable grounds duly recorded subject to threshold of ten (10) days.
9. All Quotations must be valid for a period of at least 60 (Sixty) days from the closing date of the Quotation.



10. No public opening of Quotations received by the closing date shall be held.
11. Quotationer's rates or prices shall be inclusive of profit and overhead and, all kinds of taxes, duties, fees, levies, and other charges to be paid under the Applicable Law, if the Contract is awarded.
12. Rates shall be quoted and, subsequent payments under this Contract shall be made in BDT. The price offered by the Quotationer, if accepted shall remain fixed for the duration of the Contract.
13. Quotationer shall have legal capacity to enter into Contract. Quotationer, in support of its qualification shall be required to submit certified photocopies of latest documents related to valid Trade License, Tax Identification Number (TIN) and VAT Registration Number without which the Quotation may be considered non-responsive.
14. Quotations shall be evaluated based on information and documents submitted with the Quotations, by the Evaluation Committee and, at least three (3) responsive Quotations will be required to determine the lowest evaluated responsive Quotations for award of the Contract.
15. In case of anomalies between unit rates or prices and the total amount quoted, the unit rates or prices shall prevail. In case of discrepancy between words and figures the former will govern. In case of quotation submitted on Lump-sum basis, if anomalies found between figures and words, the words will prevail. Quotationer shall remain bound to accept the arithmetic corrections made by the Evaluation Committee.
16. The supply of Goods and related services shall be completed within **7 days** from the date of issuing the Purchase Order.
17. The Purchase Order that constitutes the Contract binding upon the Supplier and the Procuring Entity shall be issued within **2 days** of receipt of approval from the Approving Authority.
18. The Procuring Entity reserves the right to reject all the Quotations or annul the procurement proceedings.

Rashed
08/08/2019

Rashed Morshed

Superintending Engineer (Procurement)

BANGLADESH-CHINA POWER COMPANY LIMITED

UTC Building (Level-05), 8 Panthapath, Kawran Bazar,
Dhaka-1215, Bangladesh.

e-mail: rashedmorshed@bcpcl.org.bd

Distribution:

1. Notice Board.
2. Office File.



Quotation Submission Letter

Issued Ref.: BCPCL/Procurement/RFQ/2024-25/0808.01
Issued On: August 08, 2024

Superintending Engineer (Procurement)
BANGLADESH-CHINA POWER COMPANY LIMITED
UTC Building (Level-05), 8 Panthapath, Kawran Bazar,
Dhaka-1215, Bangladesh.

I/We, the undersigned, offer to execute in conformity with the Conditions of Contract for execution of the Works and physical services named **Procurement of Room Amenities Consumable Cleaning Items for the Facility Department and Stationery Items for HR & Admin of Payra 1320 MW TPP of BCPCL**

The total Price of my/our Quotation is BDT

In Words:

My/Our Quotation shall remain valid for the period stated in the RFQ Document and it shall remain binding upon us and, may be accepted at any time prior to the expiration of its validity period.

I/We declare that I/we have the legal capacity to enter into a contract with you, and have not been declared ineligible by the Government of Bangladesh on charges of engaging in corrupt, fraudulent, collusive or coercive practices. Furthermore, I/we am/are aware of Para 17(b) of the Terms and Conditions and pledge not to indulge in such practices in competing for or in executing the works.

I/We am/are not submitting more than one Quotation in this RFQ process in my/our own name or other name or in different names. I/We understand that your written invitation to sign the Contract shall become binding upon us, until a formal Contract is signed.

I/We have examined and have no reservations to the RFQ Document issued by you on August 08, 2024

I/We understand that you reserve the right to reject all the Quotations or annul the procurement proceedings without incurring any liability to me/us.

Signature of Quotationer with Seal
Date:



Price Schedule for Goods and Related Services

A. Lot-01 Room Amenities and Consumable Cleaning Items for the Facility Department					
Sl. No	Item Description	Unit	Quantity	Unit Price Including VAT & Tax	Total Price Including VAT & Tax
1	2	3	4	5	6
1	Heavy Duty AA Battery Brand: Sunlight or equivalent Battery Type: Zinc-Carbon Nominal Voltage: 1.5V Size: AA (LR6) Chemical System: Zinc-Carbon Standards: Compliant with relevant industry standards for battery safety and performance	Pcs	100		
2	Heavy Duty AAA Battery Brand: Sunlight or equivalent Model: Heavy Duty AAA Battery Battery Type: Alkaline Size: AAA Nominal Voltage: 1.5V Dimensions: Diameter: Approximately 10.5 mm Height: Approximately 44.5 mm Weight: Approximately 8-12 grams (varies slightly depending on manufacturer specifications)	Pair	100		
3	Aerosol (800 ml) Brand: ACI or equivalent Volume: 800 ml Product Type: Aerosol spray Packaging Type: Metal aerosol can	Pcs	150		
4	Air Freshener Spray Violet (220 ml) Volume: 220 ml Product Type: Air freshener Fragrance: Violet	Pcs	180		
5	Shampoo (20 ml) Brand: ECO by Green Culture or Equivalent Product Name: Shampoo Volume: 20 ml Product Type: Liquid shampoo pH: Typically 5.5 – 6.5 (mild and suitable for scalp) Viscosity: Medium to high, allowing easy application Solubility: Soluble in water Packaging: Small bottle, typically used in travel kits or hotel amenities	Pcs	100		
6	Body Lotion (20 ml) Brand: ECO by Green Culture or Equivalent Product Name: Body Lotion Volume: 20 ml	Pcs	100		



A. Lot-01 Room Amenities and Consumable Cleaning Items for the Facility Department					
Sl. No	Item Description	Unit	Quantity	Unit Price Including VAT & Tax	Total Price Including VAT & Tax
1	2	3	4	5	6
	Product Type: Body lotion (moisturizer) Packaging: Small tube or bottle, typically used in travel kits or hotel amenities				
7	Dental Kit (20 ml) Brand: ECO by Green Culture or Equivalent Product Name: Dental Kit Volume: 20 ml (toothpaste) Product Type: Dental care kit Packaging: Typically includes a small tube of toothpaste (20 ml) and a toothbrush, often in a biodegradable or recyclable package	Pcs	100		
8	Soap Savon (20 ml) Brand: ECO by Green Culture or Equivalent Product Name: Soap Savon Volume: 20 ml Product Type: Liquid soap or hand wash Packaging: Small bottle or dispenser, typically used for travel or sample purposes Cleansing Ability: Designed to effectively cleanse skin, removing dirt and impurities Moisturizing Effect: May include ingredients to help maintain skin moisture and prevent dryness Suitable for: All skin types; specific formulations may cater to sensitive or dry skin	Pcs	100		
9	Comb with Box Brand: Eco by Green Culture or Equivalent Product Name: Amenities Comb Packaging: Comes with a box Product Type: Personal grooming accessory Length: Approximately 15 cm to 20 cm (standard size for a comb) Width: Approximately 3 cm to 4 cm Teeth: Varying width and spacing, suitable for various hair types	Pcs	100		
10	Tooth pest (100gm) Brand: Medi plus or Equivalent Product Name: Tooth Pest Medi Plus Volume/Weight: 100 gm Product Type: Toothpaste	Pcs	50		



A. Lot-01 Room Amenities and Consumable Cleaning Items for the Facility Department					
Sl. No	Item Description	Unit	Quantity	Unit Price Including VAT & Tax	Total Price Including VAT & Tax
1	2	3	4	5	6
11	Shop (100 gm) Brand: Lux or Equivalent Weight: 100 gm Appearance: Solid bar; may be white, Odor: Fragrant, as specified by the product line pH: Typically, 9 – Solubility: Soluble in water, lathers well	Pcs	120		
12	Regular Pre-Shave Foam-98 gm Weight: 98 gm Product Type: Pre-shave foam Brand: Gillette or Equivalent Product Line: Classic	Pcs	20		
13	Gillette Blue 2 Disposable Razor Product Type: Disposable razor Brand: Gillette or Equivalent Handle: Material: Typically made from durable plastic Design: Ergonomic design for comfortable grip Blade: Number of Blades: 2 Material: Stainless steel Coating: Anti-friction coating to reduce irritation	Pcs	50		
14	Good Knight Refill Brand: Godrej or Equivalent Volume: 45 ml Packaging: Plastic bottle with a secure cap or seal	Pcs	60		
15	Godrej Good Knight Power Active Machine Brand: Godrej or Equivalent	Pcs	30		
16	Cotton Duster Material: 100% COTTON Pattern: PLAIN Shape: SQUARE Usage/Application: KITCHEN & HOME Appliances Size: 24"X13"	Pcs	100		
17	Odonil Air Freshener Product Type: Air freshener Brand: Odonil or Equivalent Capacity: 50g	Pcs	100		
18	Handwash Refill (170 gm) Brand: Lifebuoy or Equivalent Packing: Poly Pack Weight: 170 ml Cleansing Efficiency:	Pcs	200		



A. Lot-01 Room Amenities and Consumable Cleaning Items for the Facility Department					
Sl. No	Item Description	Unit	Quantity	Unit Price Including VAT & Tax	Total Price Including VAT & Tax
1	2	3	4	5	6
	Effectively removes dirt, grease, and germs from the hands Antibacterial Action: Proven to kill 99.9% of germs and bacteria Skin Compatibility: Suitable for all skin types, including sensitive skin, due to the presence of moisturizers and mild surfactants.				
19	Green dish cleaning Pad Material: Nylon Recommended Uses For Product: Cleaning kitchenware, household surfaces, automobile exteriors Surface Recommendation: Por, Wood, Glass, Plastic, Stone Color: Green Special Feature: Reusable Product Dimensions: 5.9"L x 3.9"W x 0.36"Th	Pcs	60		
20	Toilet Tissue (White) Brand: Bashundhara or Equivalent Quantity: 212 sheets X 2 ply Basic Raw Material: Recycled Pulp Color: White Fragrance: Non-Perfumed GSM: 24 Weight; 120 gm (+/-) Per Sheet Size: 114 mm x 100 mm	Pcs	400		
21	Box Tissue (Regular 120 pcs x 2 ply) Brand: Bashundhara or Equivalent Quantity: 120 pcs X 2 ply Basic Raw Material: Virgin Pulp Color: White/Pink Fragrance: Perfumed GSM: 13.0 - 13.5 Weight; 139 gm(+/-) Per Sheet Size: 210 mm x 210 mm	Pcs	400		
22	Kitchen Tissue (Roll) Brand: Bashundhara or Equivalent Quantity: 88 pcs X 2 ply Basic Raw Material: Virgin Pulp Color: White Fragrance: Non-perfumed GSM: 25 Weight: 226 gm (+/-) Height: 9" Per Sheet Size: 228 mm x 225 mm	Pcs	50		



A. Lot-01 Room Amenities and Consumable Cleaning Items for the Facility Department					
Sl. No	Item Description	Unit	Quantity	Unit Price Including VAT & Tax	Total Price Including VAT & Tax
1	2	3	4	5	6
23	Floor Cleaner (5 liter) (Disinfectant surface cleaner). Brand: Lizol or Equivalent Capacity: 5 Liter Disinfectant Surface Cleaner: Removes powerful stains & kills 99.9% of germs on all surfaces Use directly or diluted for regular use, Suitable for cleaning all kinds of surface	Pcs	20		
24	Toilet Cleaning Liquid Brand: Harpic or Equivalent Size: 5 Liter Application: For cleaning and disinfecting toilet bowls and surfaces Active Ingredients: Listing of key components, such as hydrochloric acid and surfactants.	Pcs	30		
25	Fancy Medium Floor Mop Brand: RFL or Equivalent Item Code: 881262 Material: Polypropylene & Aluminum Pipe, Cotton Rope Dimension (CM): (L x W x H) 134.00 x 38.50 x 4.50 Weight: 0.101 Attractive Design Strong and Durable Light Weight Color: Multicolor	Pcs	80		
26	Mata-Door Long Handle Broom Brush Head Material: Plastic Style: Scourer Usage: Floor Feature: Eco-Friendly Application: for Easily Floor Cleaning Goods: Floor Broom Brush	Pcs	50		
27	Paper Napkin Brand: Bashundhara or Equivalent Quantity: 100 pcs X 1 ply Basic Raw Material: Virgin Pulp Color: White Fragrance: Non-Perfumed GSM: 18 - 20 Weight: 223 gm (+/-) Per Sheet Size: 13" x 13"	Pcs	250		
28	Bin Polythene Bag (PE) (12'*20')	Kg	5		
29	Polythene Bag (PE) (24'*36')	Kg	10		
30	Polythene white food graded (5kg size)	Kg	5		
31	Polythene white food graded (1kg size)	Kg	5		



A. Lot-01 Room Amenities and Consumable Cleaning Items for the Facility Department					
Sl. No	Item Description	Unit	Quantity	Unit Price Including VAT & Tax	Total Price Including VAT & Tax
1	2	3	4	5	6
32	Thick Garbage Polythene black large 30 inch × 50 inch	Kg	10		
33	Dishwashing Liquid Product Type: Dishwashing liquid Brand: Vim or equivalent Volume: 500 ml Application: Cleaning and degreasing dishes, utensils, and cookware pH: Mildly acidic to neutral (pH 6-8) Density: Typically, around 1.03 g/mL Solubility: Fully soluble in water	Pcs	50		
34	Markin Cloth plane white	Goj	15		
35	Wooden Toothpick A+ Grade Eco Friendly Quantity: 100 pieces per pack Material: Toothpick Type: Disposable Sanitary Products Feature: Eco-Friendly, Biodegradable Characteristic: Food-Contact Grade, Natural, Healthy Color: Natural Birch Wood and Bamboo Samples: Available and Free	Pcs	15		
36	Tooth pick Flosser (30 Pcs) Quantity: 30 pieces per pack Length: 76mm Wire length: 15mm Intended Use: For dental hygiene, specifically for flossing and removing debris between teeth. Flosser Handle: Material: Polypropylene (PP) Color: White (or specified color) Surface Finish: Smooth loss: Material: Nylon or PTFE (polytetrafluoroethylene) Coating: Waxed or non-waxed	Pcs	25		
Sub Total A					

B. Lot-02 Stationery Items for HR & Admin					
Sl. No	Item Description	Unit	Quantity	Unit Price Including VAT & Tax	Total Price Including VAT and Tax
1	2	3	4	5	6
1	Heavy Duty AA Battery Brand: Sunlight or equivalent Battery Type: Zinc-Carbon	Pcs	300		



B. Lot-02 Stationery Items for HR & Admin					
Sl. No	Item Description	Unit	Quantity	Unit Price Including VAT & Tax	Total Price Including VAT and Tax
1	2	3	4	5	6
	Nominal Voltage: 1.5V Size: AA (LR6) Chemical System: Zinc-Carbon Standards: Compliant with relevant industry standards for battery safety and performance				
2	Ball Pen (Black) Brand: Linc Pentonic Ball Pen or equivalent Ink Color: Black Country of Origin: India Quantity Per Pack: 10 Pcs Tip Size: 0.7 mm	Pcs	300		
3	Ball Pen (Black) Brand: Matador Wood Mark or equivalent Oil based gel ink. 0.7 mm NS tip with TC ball. Extra refilling opportunity. Smooth and flawless writing. Wooden designed matt foil body Rubber grip for better writing performance	Pcs	300		
4	Clip Board Brand: Matador or Equivalent Material: Polypropylene (PP), Silicone Rubber Color: Assorted Features: Made from PP foam sheet High quality clip with hanging hole Smooth surface Attractive color Foldable: No	Pcs	15		
5	Glue Stick Brand: Deli or Equivalent Size: 15 gm Color: Clear/Transparent	Pcs	100		
6	DP-280 Punch Machine Brand: Kangaro or Equivalent Number of Punch Heads: 2 Punching Capacity: 15 Removable Chip Tray Color: Multicolor	Pcs	10		
7	Register Book: (200 Page) Page: 200 Pages Colors : Inside pages blue and margined Good Quality	Pcs	100		
8	Spiral Binding Ring (14 mm): 10 pcs pack	Pack	5		



B. Lot-02 Stationery Items for HR & Admin					
Sl. No	Item Description	Unit	Quantity	Unit Price Including VAT & Tax	Total Price Including VAT and Tax
1	2	3	4	5	6
	Max. Binding Capacity: 21 rings plastic comb 34 loops O-wire				
9	A4 printing paper Brand: Double A or equivalent is preferable Product Size 210mm X 297mm Page Color: White Page Type: Plain Quantity: 500 Sheets per Rim Paper GSM: 80 Cover GSM: Laminated Print	Rim	150		
10	A3 printing paper Brand: Double A or equivalent is preferable GSM: 80 Basic Raw Material: Virgin Pulp Size: 11.75" X 16.50" Quantity: 500 Sheets Master Carton: 5 Reams/Box	Rim	3		
11	Paper Folder record file	Pcs	200		
12	File Tag Cotton Rope: 500 pcs Pack	Pack	3		
13	Handwash Refill (170 gm) Brand: Lifebuoy or Equivalent Packing: Poly Pack Weight: 170 ml Cleansing Efficiency: Effectively removes dirt, grease, and germs from the hands Antibacterial Action: Proven to kill 99.9% of germs and bacteria Skin Compatibility: Suitable for all skin types, including sensitive skin, due to the presence of moisturizers and mild surfactants.	Pcs	100		
14	Microfiber Dish Cleaning Towel	Pcs	200		
15	Air Freshener (Lemon Flavor): Brand: Angelic or Equivalent Country of Origin: Bangladesh Volume: 300 ml Scent: Citrus Model: AN6U	Pcs	100		
16	Insect Spray: Aerosol (800ml) Aerosol (800 ml) Brand: ACI or equivalent Volume: 800 ml Product Type: Aerosol spray Packaging Type: Metal aerosol can	Pcs	50		



B. Lot-02 Stationery Items for HR & Admin					
Sl. No	Item Description	Unit	Quantity	Unit Price Including VAT & Tax	Total Price Including VAT and Tax
1	2	3	4	5	6
17	Waste Bin: (Iron net type) Paper Basket Shape: ROUND Size: Hight 9 inch Style: Without Lid Usage: Office Material: Iron Structure: Open Top Feature: Eco-friendly, Stocked Place of Origin: Zhejiang, China	Pcs	50		
18	Waste Bin: (Plastic) Brand: Kleen or Equivalent Country of Origin: Bangladesh Foot Pedal: No Features: Strong and Durable Affordable Price Light Weight Material: Polypropylene	Pcs	50		
19	Polythene: Size(25" x 20")	kg	50		
20	Dishwashing Liquid Product Type: Dishwashing liquid Brand: Vim or equivalent Volume: 500 ml Application: Cleaning and degreasing dishes, utensils, and cookware pH: Mildly acidic to neutral (pH 6-8) Density: Typically around 1.03 g/mL Solubility: Fully soluble in water	Pcs	40		
21	Detergent Powder 500gm Brand: Surf-Excel or Equivalent Size: 500gm Pac	Packet	40		
22	Coffee (Black) MacCoffee Original(200g) or Equivalent Plastic Jar	Jar	15		
23	Coffee (Black) MacCoffee Gold Freez Dried(200g) Glass Jar	Jar	10		
24	Coffee Mate Nestle Coffee Mate 400gm (Jar) or Equivalent Net Weight: 400g Origin: Thailand	Jar	20		
25	Milk Powder Diploma Instant Full Cream Milk Powder 500gm (Foil Pack) or Equivalent	Packet	100		
26	Sugar Fresh white sugar (1kg packet) or equivalent	kg	130		



B. Lot-02 Stationery Items for HR & Admin					
Sl. No	Item Description	Unit	Quantity	Unit Price Including VAT & Tax	Total Price Including VAT and Tax
1	2	3	4	5	6
27	Tea Bag (Box) Brand: Taza or Equivalent Quantity: Tea Bag - 50pc	Box	400		
Sub Total B					
C. Transportation Cost (Lot-01 & Lot-02)					
Grand Total (Sub Total A+ Sub Total B+ Sub Total C) Including Vat & Tax					

Total Price Including VAT & IT (in words)	
Goods to be supplied to	Payra 1320 MW TPP Site. Dhankhali, Kalapara, Patuakhali
Delivery Offered	14 days from the date of issuing purchase order

[Insert number] number corrections made by me/us have been duly initialed in this BoQ.

Signature of the Quotationer with Seal	Date:
Name of the Quotationer	

Note:

- Col. 1, 2, 3 & 4 to be filled in by the Procuring Entity and Col. 5 & 6 by the Quotationer.
- Rates or Prices shall include profit and overhead and, all kinds of taxes, duties, fees, levies, and other charges earlier paid or to be paid under the Applicable Law, if the Contract is awarded; including transportation, insurance etc. whatsoever



Technical Specification of the Goods Required

Issued Ref.: BCPCL/Procurement/RFQ/2024-25/0808.01

Issued On: August 08, 2024

Lot-01 Room Amenities and Consumable Cleaning Items for the Facility Department		
Sl. No	Technical Specification and Standards for required goods and related services	Full Technical Specification and Standards offered by the Quotationer
1	2	3
1	Heavy Duty AA Battery Brand: Sunlight or equivalent Battery Type: Zinc-Carbon Nominal Voltage: 1.5V Size: AA (LR6) Chemical System: Zinc-Carbon Standards: Compliant with relevant industry standards for battery safety and performance	
2	Heavy Duty AAA Battery Brand: Sunlight or equivalent Model: Heavy Duty AAA Battery Battery Type: Alkaline Size: AAA Nominal Voltage: 1.5V Dimensions: Diameter: Approximately 10.5 mm Height: Approximately 44.5 mm Weight: Approximately 8-12 grams (varies slightly depending on manufacturer specifications)	
3	Aerosol (800 ml) Brand: ACI or equivalent Volume: 800 ml Product Type: Aerosol spray Packaging Type: Metal aerosol can	
4	Air Freshener Spray Violet (220 ml) Volume: 220 ml Product Type: Air freshener Fragrance: Violet	
5	Shampoo (20 ml) Brand: ECO by Green Culture or Equivalent Product Name: Shampoo Volume: 20 ml Product Type: Liquid shampoo pH: Typically 5.5 – 6.5 (mild and suitable for scalp) Viscosity: Medium to high, allowing easy application Solubility: Soluble in water Packaging: Small bottle, typically used in travel kits or hotel amenities	
6	Body Lotion (20 ml) Brand: ECO by Green Culture or Equivalent Product Name: Body Lotion Volume: 20 ml	



Lot-01 Room Amenities and Consumable Cleaning Items for the Facility Department		
Sl. No	Technical Specification and Standards for required goods and related services	Full Technical Specification and Standards offered by the Quotationer
1	2	3
	Product Type: Body lotion (moisturizer) Packaging: Small tube or bottle, typically used in travel kits or hotel amenities	
7	Dental Kit (20 ml) Brand: ECO by Green Culture or Equivalent Product Name: Dental Kit Volume: 20 ml (toothpaste) Product Type: Dental care kit Packaging: Typically includes a small tube of toothpaste (20 ml) and a toothbrush, often in a biodegradable or recyclable package	
8	Soap Savon (20 ml) Brand: ECO by Green Culture or Equivalent Product Name: Soap Savon Volume: 20 ml Product Type: Liquid soap or hand wash Packaging: Small bottle or dispenser, typically used for travel or sample purposes Cleansing Ability: Designed to effectively cleanse skin, removing dirt and impurities Moisturizing Effect: May include ingredients to help maintain skin moisture and prevent dryness Suitable for: All skin types; specific formulations may cater to sensitive or dry skin	
9	Comb with Box Brand: Eco by Green Culture or Equivalent Product Name: Amenities Comb Packaging: Comes with a box Product Type: Personal grooming accessory Length: Approximately 15 cm to 20 cm (standard size for a comb) Width: Approximately 3 cm to 4 cm Teeth: Varying width and spacing, suitable for various hair types	
10	Tooth pest (100gm) Brand: Medi plus or Equivalent Product Name: Tooth Pest Medi Plus Volume/Weight: 100 gm Product Type: Toothpaste	
11	Shop (100 gm) Brand: Lux or Equivalent Weight: 100 gm Appearance: Solid bar; may be white, Odor: Fragrant, as specified by the product line pH: Typically, 9 – Solubility: Soluble in water, lathers well	
12	Regular Pre-Shave Foam-98 gm Weight: 98 gm Product Type: Pre-shave foam	



Lot-01 Room Amenities and Consumable Cleaning Items for the Facility Department		
Sl. No	Technical Specification and Standards for required goods and related services	Full Technical Specification and Standards offered by the Quotationer
1	2	3
	Brand: Gillette or Equivalent Product Line: Classic	
13	Gillette Blue 2 Disposable Razor Product Type: Disposable razor Brand: Gillette or Equivalent Handle: Material: Typically made from durable plastic Design: Ergonomic design for comfortable grip Blade: Number of Blades: 2 Material: Stainless steel Coating: Anti-friction coating to reduce irritation	
14	Good Knight Refill Brand: Godrej or Equivalent Volume: 45 ml Packaging: Plastic bottle with a secure cap or seal	
15	Godrej Good Knight Power Active Machine Brand: Godrej or Equivalent	
16	Cotton Duster Material: 100% COTTON Pattern: PLAIN Shape: SQUARE Usage/Application: KITCHEN & HOME Appliances Size: 24"X13"	
17	Odonil Air Freshener Product Type: Air freshener Brand: Odonil or Equivalent Capacity: 50g	
18	Handwash Refill (170 gm) Brand: Lifebuoy or Equivalent Packing: Poly Pack Weight: 170 ml Cleansing Efficiency: Effectively removes dirt, grease, and germs from the hands Antibacterial Action: Proven to kill 99.9% of germs and bacteria Skin Compatibility: Suitable for all skin types, including sensitive skin, due to the presence of moisturizers and mild surfactants.	
19	Green dish cleaning Pad Material: Nylon Recommended Uses For Product: Cleaning kitchenware, household surfaces, automobile exteriors	



Lot-01 Room Amenities and Consumable Cleaning Items for the Facility Department		
Sl. No	Technical Specification and Standards for required goods and related services	Full Technical Specification and Standards offered by the Quotationer
1	2	3
	Surface Recommendation: Por, Wood, Glass, Plastic, Stone Color: Green Special Feature: Reusable Product Dimensions: 5.9"L x 3.9"W x 0.36"Th	
20	Toilet Tissue (White) Brand: Bashundhara or Equivalent Quantity: 212 sheets X 2 ply Basic Raw Material: Recycled Pulp Color: White Fragrance: Non-Perfumed GSM: 24 Weight; 120 gm (+/-) Per Sheet Size: 114 mm x 100 mm	
21	Box Tissue (Regular 120 pcs x 2 ply) Brand: Bashundhara or Equivalent Quantity: 120 pcs X 2 ply Basic Raw Material: Virgin Pulp Color: White/Pink Fragrance: Perfumed GSM: 13.0 - 13.5 Weight; 139 gm(+/-) Per Sheet Size: 210 mm x 210 mm	
22	Kitchen Tissue (Roll) Brand: Bashundhara or Equivalent Quantity: 88 pcs X 2 ply Basic Raw Material: Virgin Pulp Color: White Fragrance: Non-perfumed GSM: 25 Weight: 226 gm (+/-) Height: 9" Per Sheet Size: 228 mm x 225 mm	
23	Floor Cleaner (5 liter) (Disinfectant surface cleaner). Brand: Lizol or Equivalent Capacity: 5 Liter Disinfectant Surface Cleaner: Removes powerful stains & kills 99.9% of germs on all surfaces Use directly or diluted for regular use, Suitable for cleaning all kinds of surface	
24	Toilet Cleaning Liquid Brand: Harpic or Equivalent Size: 5 Liter Application: For cleaning and disinfecting toilet bowls and surfaces Active Ingredients: Listing of key components, such as hydrochloric acid and surfactants.	
25	Fancy Medium Floor Mop Brand: RFL or Equivalent	



Lot-01 Room Amenities and Consumable Cleaning Items for the Facility Department		
Sl. No	Technical Specification and Standards for required goods and related services	Full Technical Specification and Standards offered by the Quotationer
1	2	3
	Item Code: 881262 Material: Polypropylene & Aluminum Pipe, Cotton Rope Dimension (CM): (L x W x H) 134.00 x 38.50 x 4.50 Weight: 0.101 Attractive Design Strong and Durable Light Weight Color: Multicolor	
26	Mata-Door Long Handle Broom Brush Head Material: Plastic Style: Scourer Usage: Floor Feature: Eco-Friendly Application: for Easily Floor Cleaning Goods: Floor Broom Brush	
27	Paper Napkin Brand: Bashundhara or Equivalent Quantity: 100 pcs X 1 ply Basic Raw Material: Virgin Pulp Color: White Fragrance: Non-Perfumed GSM: 18 - 20 Weight: 223 gm (+/-) Per Sheet Size: 13" x 13"	
28	Bin Polythene Bag (PE) (12'*20')	
29	Polythene Bag (PE) (24'*36')	
30	Polythene white food graded (5kg size)	
31	Polythene white food graded (1kg size)	
32	Thick Garbage Polythene black large 30 inch x 50 inch	
33	Dishwashing Liquid Product Type: Dishwashing liquid Brand: Vim or equivalent Volume: 500 ml Application: Cleaning and degreasing dishes, utensils, and cookware pH: Mildly acidic to neutral (pH 6-8) Density: Typically, around 1.03 g/mL Solubility: Fully soluble in water	
34	Markin Cloth plane white	
35	Wooden Toothpick A+ Grade Eco Friendly Quantity: 100 pieces per pack Material: Toothpick Type: Disposable Sanitary Products Feature: Eco-Friendly, Biodegradable Characteristic: Food-Contact Grade, Natural, Healthy Color: Natural Birch Wood and Bamboo	



Lot-01 Room Amenities and Consumable Cleaning Items for the Facility Department		
Sl. No	Technical Specification and Standards for required goods and related services	Full Technical Specification and Standards offered by the Quotationer
1	2	3
	Samples: Available and Free	
36	Tooth pick Flosser (30 Pcs) Quantity: 30 pieces per pack Length: 76mm Wire length: 15mm Intended Use: For dental hygiene, specifically for flossing and removing debris between teeth. Flosser Handle: Material: Polypropylene (PP) Color: White (or specified color) Surface Finish: Smooth loss: Material: Nylon or PTFE (polytetrafluoroethylene) Coating: Waxed or non-waxed	

B. Lot-02 Stationery Items for HR & Admin		
Sl. No	Technical Specification and Standards for required goods and related services	Full Technical Specification and Standards offered by the Quotationer
1	2	3
1	Heavy Duty AA Battery Brand: Sunlight or equivalent Battery Type: Zinc-Carbon Nominal Voltage: 1.5V Size: AA (LR6) Chemical System: Zinc-Carbon Standards: Compliant with relevant industry standards for battery safety and performance	
2	Ball Pen (Black) Brand: Linc Pentonic Ball Pen or equivalent Ink Color: Black Country of Origin: India Quantity Per Pack: 10 Pcs Tip Size: 0.7 mm	
3	Ball Pen (Black) Brand: Matador Wood Mark or equivalent Oil based gel ink. 0.7 mm NS tip with TC ball. Extra refilling opportunity. Smooth and flawless writing. Wooden designed matt foil body Rubber grip for better writing performance	
4	Clip Board Brand: Matador or Equivalent Material: Polypropylene (PP), Silicone Rubber Color: Assorted Features: Made from PP foam sheet	



B. Lot-02 Stationery Items for HR & Admin		
Sl. No	Technical Specification and Standards for required goods and related services	Full Technical Specification and Standards offered by the Quotationer
1	2	3
	High quality clip with hanging hole Smooth surface Attractive color Foldable: No	
5	Glue Stick Brand: Deli or Equivalent Size: 15 gm Color: Clear/Transparent	
6	DP-280 Punch Machine Brand: Kangaro or Equivalent Number of Punch Heads: 2 Punching Capacity: 15 Removable Chip Tray Color: Multicolor	
7	Register Book: (200 Page) Page: 200 Pages Colors : Inside pages blue and margined Good Quality	
8	Spiral Binding Ring (14 mm): 10 pcs pack Max. Binding Capacity: 21 rings plastic comb 34 loops O-wire	
9	A4 printing paper Brand: Double A or equivalent is preferable Product Size 210mm X 297mm Page Color: White Page Type: Plain Quantity: 500 Sheets per Rim Paper GSM: 80 Cover GSM: Laminated Print	
10	A3 printing paper Brand: Double A or equivalent is preferable GSM: 80 Basic Raw Material: Virgin Pulp Size: 11.75" X 16.50" Quantity: 500 Sheets Master Carton: 5 Reams/Box	
11	Paper Folder record file	
12	File Tag Cotton Rope: 500 pcs Pack	
13	Handwash Refill (170 gm) Brand: Lifebuoy or Equivalent Packing: Poly Pack Weight: 170 ml Cleansing Efficiency: Effectively removes dirt, grease, and germs from the hands Antibacterial Action: Proven to kill 99.9% of germs and bacteria Skin Compatibility:	



B. Lot-02 Stationery Items for HR & Admin		
Sl. No	Technical Specification and Standards for required goods and related services	Full Technical Specification and Standards offered by the Quotationer
1	2	3
	Suitable for all skin types, including sensitive skin, due to the presence of moisturizers and mild surfactants.	
14	Microfiber Dish Cleaning Towel	
15	Air Freshener (Lemon Flavor): Brand: Angelic or Equivalent Country of Origin: Bangladesh Volume: 300 ml Scent: Citrus Model: AN6U	
16	Insect Spray: Aerosol (800ml) Aerosol (800 ml) Brand: ACI or equivalent Volume: 800 ml Product Type: Aerosol spray Packaging Type: Metal aerosol can	
17	Waste Bin: (Iron net type) Paper Basket Shape: ROUND Size: Hight 9 inch Style: Without Lid Usage: Office Material: Iron Structure: Open Top Feature: Eco-friendly, Stocked Place of Origin: Zhejiang, China	
18	Waste Bin: (Plastic) Brand: Kleen or Equivalent Country of Origin: Bangladesh Foot Pedal: No Features: Strong and Durable Affordable Price Light Weight Material: Polypropylene	
19	Polythene: Size(25" x 20")	
20	Dishwashing Liquid Product Type: Dishwashing liquid Brand: Vim or equivalent Volume: 500 ml Application: Cleaning and degreasing dishes, utensils, and cookware pH: Mildly acidic to neutral (pH 6-8) Density: Typically around 1.03 g/mL Solubility: Fully soluble in water	
21	Detergent Powder 500gm Brand: Surf-Excel or Equivalent Size: 500gm Pac	
22	Coffee (Black) MacCoffee Original(200g) or Equivalent Plastic Jar	



B. Lot-02 Stationery Items for HR & Admin		
Sl. No	Technical Specification and Standards for required goods and related services	Full Technical Specification and Standards offered by the Quotationer
1	2	3
23	Coffee (Black) MacCoffee Gold Freez Dried(200g) Glass Jar	
24	Coffee Mate Nestle Coffee Mate 400gm (Jar) or Equivalent Net Weight: 400g Origin: Thailand	
25	Milk Powder Diploma Instant Full Cream Milk Powder 500gm (Foil Pack) or Equivalent	
26	Sugar Fresh white sugar (1kg packet) or equivalent	
27	Tea Bag (Box) Brand: Taza or Equivalent Quantity: Tea Bag - 50pc	



**Purchase Order
FOR
Procurement of Room Amenities Consumable Cleaning Items for the Facility
Department and Stationery Items for HR & Admin of Payra 1320 MW TPP
of BCPCL**

Purchase Order No.:

Date:

To:

Purchase Order Value: BDT

Taka in words:

Completion date of delivery:

Delivery terms:

- (a) The items shall be supplied as per the instructions and supervision of BCPCL within the above completion date. Failure to supply the items within the completion date entitled the procuring entity may terminate the Purchase Order.
- (b) VAT/Taxes, as applicable, shall be deducted at source as per law;
- (c) Payment shall be made after satisfactory completion of supply and certification of Concerned Authority.
- (d) Goods shall be delivered as per approved specification.

Hence, you are requested to supply the below mentioned goods on the terms and conditions as stipulated in the Purchase Order.

Sl. No.	Item Description	Unit of Measurement	Qty	Unit Price in BDT (Including VAT & TAX)	Total Price in BDT (Including VAT & TAX)
Total Amount (BDT)					

Thanking you,

By the approval of authority,

(Rashed Morshed)

Superintending Engineer (Procurement)
Bangladesh-China Power Company Limited
Level#5, UTC Building, 8 Panthapath, Kawran Bazar
Dhaka-1215, Bangladesh



Terms and Conditions
for
Procurement of Room Amenities Consumable Cleaning Items for the Facility
Department and Stationery Items for HR & Admin of Payra 1320 MW TPP
of BCPCL

1. Terms and Conditions contained herein shall be binding upon both the Procuring Entity and the Supplier for the purpose of administration and management of this Contract.
2. Implementation and interpretation of these Terms and Conditions shall, in general, be under the purview of Procurement Procedures of BCPCL.
3. The Supplier shall have to complete the delivery in all respects within **7 days** of issuing the Purchase Order in conformity with the Terms and Conditions.
4. The Supplier shall be entitled to an extension of the Delivery Schedule if the Procuring Entity delays in receiving the Goods and related services or if Force Majeure situation occurs or for any other reasons acceptable to the Procuring Entity on justifiable grounds duly recorded.
5. All delivery under the Contract shall at all times be open to examination, inspection, measurements, testing, commissioning, and supervision of the Procuring Entity or his/her authorized representative.
6. The Procuring Entity shall check and verify the delivery made by the Supplier in conformity with the Technical Specifications and notify the Supplier of any Defects found.
7. If the Goods are found to be defective or otherwise not in accordance with the specifications, the Procuring Entity may reject the supplies by giving due notice to the Supplier, with reasons.
8. The Supplier shall be entirely responsible for payment of all taxes, duties, fees, and such other levies under the Applicable Law.
9. Notwithstanding any other practice, the payment shall be based on the actual delivery of goods on the basis of the quantity of each item of Goods in accordance with the Priced Schedule and Specifications. 100% of the Contract price of the Goods and related services shall be paid after submission and acceptance of the Delivery Chalan.
10. The Supplier's rates or prices shall be inclusive of profit and overhead and, all kinds of taxes, duties, fees, levies, and other charges to be paid under the Applicable Law.
11. The total Contract Price is BDT [insert figure] [in words].
12. The Supplier shall remain liable to fulfil the obligations under the Applicable Law.
13. The Supplier shall keep the Procurement Entity harmless and indemnify from any claim, loss of property or life to himself/herself, his/her workmen or staff, any staff of the Procurement Entity or any third party while delivering the Goods and related services.
14. Any claim arising out of delivery of Goods and related services shall be settled by the Supplier at his/her own cost and responsibility.
15. No modification to Scope of Supply and no Variations to the quantities ordered shall be permissible under any circumstances.



16. The Procuring Entity contracting shall amend the Contract incorporating required approved changes subsequently introduced to the original Terms and Conditions in line with the applicable law, where necessary.
17. The Procuring Entity may, by written Notice sent to the Supplier, terminate the Contract in whole or in part at any time, if the Supplier:
- fails to deliver Goods and related services as per Delivery Schedule and Specifications.
 - in the judgement of the Procuring Entity, has engaged in any corrupt, fraudulent, collusive or coercive practices in competing for or in delivery of goods and related services.
 - fails to perform any other obligation(s) under the Contract.
18. The Procuring Entity and the Supplier shall use their best efforts to settle amicably all possible disputes arising out of or in connection with this Contract or its interpretation.
19. The Supplier shall be subject to, and aware of provision on corruption, fraudulence, collusion and coercion with the applicable law.

