

BANGLADESH-CHINA POWER COMPANY LTD.

ISO 9001:2015, ISO 14001:2015 & ISO 45001:2018 Certified (A Joint Venture of NWPGCL and CMC)

UTC Building (Level - 5), 8 Panthapath, Kawran Bazar, Dhaka-1215, Bangladesh Phone No. 48118307, 48118308, Web: bcpcl.org.bd, E-mail: info@bcpcl.org.bd

Memo No:462/BCPCL/Corp./HR & Admin/Ex-Bangladesh Leave (Part-03)/2024

Date: 21.05.2024

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Office Order

Mr. Tauhidul Islam (EID-01-2020-0090), Sub-Divisional Engineer (Electrical Div-2), Payra 1320 MW Thermal Power Plant of Bangladesh-China Power Company Ltd. (BCPCL) is hereby granted Ex-Bangladesh leave to visit Saudi Arabia for Performing Holy Hajj from 01.06.2024 to 15.07.2024 or 45 (forty-five) days from the date of commencement of actual journey (Including Travel Time) under the following terms and conditions:-

- a) All the related expenses of the travel shall be borne by him. There will be no connection with Bangladesh Government / Bangladesh-China Power Company Ltd. for this traveling expense;
- b) No part of his pay and allowances shall be paid in foreign currencies;
- c) He will return to Bangladesh after enjoying this leave and the duration of his overseas stay shall by no means be extended further;
- d) The above-mentioned leave will be treated as leave on full average pay.

Mr. Shafayat Rahman, Sub-Divisional Engineer (Electrical Div-2), Payra 1320 MW Thermal Power Plant of BCPCL will hold the charge in absence of Mr. Tauhidul Islam, Sub-Divisional Engineer (Electrical Div-2), Payra 1320 MW Thermal Power Plant of Bangladesh-China Power Company Ltd. (BCPCL)

This order has been issued as per clause-40 of Employees Service Rules-2022 of BCPCL.

By Approval,

(Mohammad Kamal Hossain)

Manager (HR & Admin)

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Corporate Office, BCPCL.

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Copy for information and necessary action : (Not in the order of Seniority)

- 1. Managing Director, Bangladesh-China Power Company Ltd. (BCPCL), Dhaka.
- 2. The Ambassador, The Royal Embassy of Saudi Arabia, Dhaka, Bangladesh
- 3. Chief Financial Officer, Bangladesh-China Power Company Ltd. (BCPCL), Dhaka.
- 4. Plant Manager, Payra 1320 MW Thermal Power Plant, BCPCL.
- 5. General Manager (HR & Admin), Bangladesh-China Power Company Ltd., Dhaka.
- 6. Company Secretary, Bangladesh-China Power Company Ltd. (BCPCL), Dhaka.
- 7. General Manager (A&F), Bangladesh-China Power Company Ltd., Dhaka.
- 8. Deputy General Manager (HR & Admin), Corporate Office of BCPCL, Dhaka.
- 9. Deputy General Manager (HR & Admin), Payra 1320 MW Thermal Power Plant, BCPCL.
- 10. Director General, Department of Immigration and Passport, Agargaon, Dhaka.
- 11. Director, Hazrat Shahjalal International Airport, Dhaka.
- 12. Mr. Tauhidul Islam, SDE, Payra 1320 MW Thermal Power Plant of Bangladesh-China Power Company Ltd. (BCPCL)
- 13. Mr. Shafayat Rahman, Sub-Divisional Engineer (Electrical Div-2), Payra 1320 MW Thermal Power Plant of BCPCL.
- 14. PS to MD, Bangladesh-China Power Company Ltd. (For Kind attention of the Managing Director of BCPCL), Dhaka.
- 15. Assistant Engineer (ICT), Bangladesh-China Power Company Ltd. (With a request to publish the office order in the company's website), Dhaka.

16. Office Copy/Master copy/Personal File.

(Safiqul Islam Shawon)

Assistant Manager (HR & Admin)

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