



BANGLADESH-CHINA POWER COMPANY LTD.

ISO 9001:2015, ISO 14001:2015 & ISO 45001:2018 Certified

(A Joint Venture of NWPGL and CMC)

UTC Building (Level - 5), 8 Panthapath, Kawran Bazar, Dhaka-1215, Bangladesh
Phone No. 48118307, 48118308, Web: bcpcl.org.bd, E-mail: info@bcpcl.org.bd

Memo No:212/BCPCL/Corp./HR & Admin/Ex-Bangladesh Leave (Part-02)/2023

Date: 18.03.2024

Office Order

Mr. Md. Azim Khan (EID-01-2019-0051), Sub-Divisional Engineer, Mechanical Maintenance (Steam Generator) Division, Payra 1320 MW Thermal Power Plant of Bangladesh-China Power Company Limited (BCPCL) is hereby granted Ex-Bangladesh leave to visit **Saudi Arabia** for performing holy Umrah from **19.03.2024 to 12.04.2024** or **25 (twenty-five)** days from the date of commencement of actual journey (Including Travel Time) under the following terms and conditions:-

- All the related expenses of the travel shall be borne by him. There will be no connection with Bangladesh Government / Bangladesh-China Power Company Limited for this traveling expense;
- No part of his pay and allowances shall be paid in foreign currencies;
- He will return to Bangladesh after enjoying this leave and the duration of his overseas stay shall by no means be extended further;
- The above-mentioned leave will be treated as leave on full average pay.

In absence of him, Mr. Md. Abu Sufian, Assistant Engineer (Mechanical) Steam Generator Maintenance Division, Payra 1320 MW Thermal Power Plant of BCPCL, will hold the charge of Mr. Md. Azim Khan, Sub-Divisional Engineer (Mechanical), Payra 1320 MW Thermal Power Plant of BCPCL.

This order has been issued as per clause-40 of Employees Service Rules-2022 of BCPCL.

By Approval,

(**Mohammad Kamal Hossain**)

Manager (HR & Admin)

Bangladesh-China Power Company Ltd.

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Copy for information and necessary action :(Not in the order of Seniority)

- Managing Director, Bangladesh-China Power Company Limited (BCPCL), Dhaka.
- The Ambassador, The Royal Embassy of Saudi Arabia, Dhaka, Bangladesh
- Chief Financial Officer, Bangladesh-China Power Company Limited (BCPCL), Dhaka.
- Plant Manager, Payra 1320 MW Thermal Power Plant, BCPCL.
- Administrative-In-charge, Bangladesh-China Power Company Limited, Dhaka.
- Company Secretary, Bangladesh-China Power Company Limited (BCPCL), Dhaka.
- General Manager (A&F), Bangladesh-China Power Company Limited, Dhaka.
- Director General, Department of Immigration and Passport, Agargaon, Dhaka.
- Director, Hazrat Shahjalal International Airport, Dhaka.
- Mr. Md. Azim Khan, Sub-Divisional Engineer, Payra 1320 MW Thermal Power Plant of BCPCL.
- Mr. Md. Abu Sufian, Assistant Engineer (Mechanical), Payra 1320 MW Thermal Power Plant of BCPCL.
- PS to MD, Bangladesh-China Power Company Limited (For Kind attention of the Managing Director of BCPCL), Dhaka.
- Assistant Engineer (ICT), Bangladesh-China Power Company Limited (With a request to publish the office order in the company's website), Dhaka.
- Office Copy/Master copy/Personal File.

(**Safiqul Islam Shawon**)

Assistant Manager (HR & Admin)

Corporate Office, BCPCL.

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