

BANGLADESH-CHINA POWER COMPANY (PVT.) LIMITED

ISO 9001:2015, ISO 14001:2015 & ISO 45001: 2018 Certified

(A Joint Venture of CMC and NWPGCL)

UTC Building (Level # 5), 8 Panthapath, Kawran Bazar, Dhaka-1215, Bangladesh. Phone No. 48118307,48118308, Web: www.bcpcl.org.bd, E-mail:info@bcpcl.org.bd

Date: 19.12.2023

Memo No: 1051/BCPCL/Corp./HR & Admin/Ex-Bangladesh Leave (Part-02)/2023

Office Order

Ms. Tabassum Fatema Kabir (EID-01-2017-0003), Sub-Divisional Engineer, Payra 1320 Thermal Power Plant (Working at Corporate Office on deputation) of Bangladesh-China Power Company (Pvt.) Limited (BCPCL) is hereby released from the Corporate office on December 19, 2023 (afternoon) to travel Canada for 60 days from 20.12.2023 to 17.02.2023 with her spouse and daughter for the purpose of her spouse's higher study.

In absence of her, Mr. A.K.M. Anamul Hoque, Executive Engineer, Payra 1320 MW TPPP (Phase-2), (Working at PD Camp Office, Dhaka) of BCPCL will hold the charge of Mrs. Tabassum Fatema Kabir, Sub-Divisional Engineer of BCPCL.

By Approval,

(Mohammad Kamal Hossain)

Manager (HR & Admin)

Bangladesh-China Power Company (Pvt.) Ltd.

Kamal.hossain@bepcl.org.bd

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Memo No: 1051/BCPCL/Corp./HR & Admin/Ex-Bangladesh Leave (Part-02)/2023

<u>Copy for information and necessary action</u>: (Not in the order of Seniority)

- 1. Managing Director, Bangladesh-China Power Company (Pvt.) Limited (BCPCL), Dhaka.
- 2. Chief Financial Officer, Bangladesh-China Power Company (Pvt.) Limited (BCPCL), Dhaka.
- 3. Plant Manager, Payra 1320 MW Thermal Power Plant, BCPCL.
- 4. Administrative-In-charge, Bangladesh-China Power Company (Pvt.) Limited, Dhaka.
- 5. Company Secretary, Bangladesh-China Power Company (Pvt.) Limited (BCPCL), Dhaka.
- 6. General Manager (A&F), Bangladesh-China Power Company (Pvt.) Limited, Dhaka.
- 7. Mr. A.K.M. Anamul Hoque, Executive Engineer, Payra 1320 MW TPPP (Phase-2), (Working at PD Camp Office, Dhaka) of BCPCL
- 8. Assistant Engineer (ICT), Bangladesh-China Power Company (Pvt.) Limited (With a request to publish the office order in the company's website)
- 9. Office Copy/Master copy/Personal File.

(Safiqul Islam Shawon)

Assistant Manager (HR & Admin)

Corporate Office, BCPCL.

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