



BCPCL

Bangladesh-China Power Company (Pvt.) Limited
A Joint Venture of CMC & NWPGL

**REQUEST FOR QUOTATION
FOR**

**Supply of Cleaning Items for Operation & Maintenance Contractor at Payra
1320MW TPP (Phase-I) under BCPCL**

BANGLADESH-CHINA POWER COMPANY (PVT.) LIMITED
(A Joint Venture of CMC and NWPGL)
UTC Building (Level-05), 8 Panthapath,
Kawran Bazar, Dhaka-1215, Bangladesh

Issued Ref.: BCPCL/Procurement/RFQ/2022-23/1027.01

Issued On: October 27, 2022





BANGLADESH-CHINA POWER COMPANY (PVT.) LIMITED

(A Joint Venture of CMC and NWPGL)

UTC Building (Level # 4), 8 Panthapath, Kawran Bazar, Dhaka-1215, Bangladesh
Phone No. 9143908, 9140757, Web: www.bcpcl.org.bd, E-mail: info@bcpcl.org.bd

REQUEST FOR QUOTATION

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Supply of Cleaning Items for Operation & Maintenance Contractor at Payra 1320MW TPP (Phase-I) under BCPCL

Issued Ref.: **BCPCL/Procurement/RFQ/2022-23/1027.01**

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To

1. Bangladesh-China Power Company (Pvt.) Limited has been allocated funds and intends to apply a portion of the funds to eligible payments under the Contract for which this Quotation Document is issued.
2. Detailed Specifications and, Design & Drawings for the intended goods and related services are available in the office of the Procuring Entity for inspection by the potential Quotationers during office hours on all working days.
3. Quotation shall be prepared and submitted using the 'RFQ Document'.
4. Quotation shall be completed properly, duly signed-dated each page by the authorized signatory and submitted by the date to the office as specified in Para 6 below.
5. No Securities such as Quotation Security (i.e. the traditionally termed Earnest Money, Tender Security) and Performance Security shall be required for submission of the Quotation and delivery of the Goods (if awarded) respectively.
6. Quotation in a sealed envelope or by fax or through electronic mail on or before October 31, 2022, 12:00 PM. The envelope containing the Quotation must be clearly marked "**Supply of Cleaning Items for Operation & Maintenance Contractor at Payra 1320MW TPP (Phase-I) under BCPCL**" and "DO NOT OPEN before October 31, 2022, 12:30 PM". Quotations received later than the time specified herein shall not be accepted.
7. Quotations received by fax or through electronic mail shall be sealed-enveloped by the Procuring Entity duly marked as stated in Para 6 above and, all Quotations thus received shall be sent to the Evaluation Committee for evaluation, without opening, by the same date of closing the Quotation.
8. The Procuring Entity may extend the deadline for submission of Quotations on justifiably acceptable grounds duly recorded subject to threshold of ten (10) days.



9. All Quotations must be valid for a period of at least 60 (Sixty) days from the closing date of the Quotation.
10. No public opening of Quotations received by the closing date shall be held.
11. Quotationer's rates or prices shall be inclusive of profit and overhead and, all kinds of taxes, duties, fees, levies, and other charges to be paid under the Applicable Law, if the Contract is awarded.
12. Rates shall be quoted and, subsequent payments under this Contract shall be made in BDT. The price offered by the Quotationer, if accepted shall remain fixed for the duration of the Contract.
13. Quotationer shall have legal capacity to enter into Contract. Quotationer, in support of its qualification shall be required to submit certified photocopies of latest documents related to valid Trade License, Tax Identification Number (TIN) and VAT Registration Number without which the Quotation may be considered non-responsive.
14. Quotations shall be evaluated based on information and documents submitted with the Quotations, by the Evaluation Committee and, at least three (3) responsive Quotations will be required to determine the lowest evaluated responsive Quotations for award of the Contract.
15. In case of anomalies between unit rates or prices and the total amount quoted, the unit rates or prices shall prevail. In case of discrepancy between words and figures the former will govern. In case of quotation submitted on Lump-sum basis, if anomalies found between figures and words, the words will prevail. Quotationer shall remain bound to accept the arithmetic corrections made by the Evaluation Committee.
16. The supply of Goods and related services shall be completed within **14 (fourteen) days** from the date of issuing the Purchase Order.
17. The Purchase Order that constitutes the Contract binding upon the Supplier and the Procuring Entity shall be issued within **2 days** of receipt of approval from the Approving Authority.
18. The Procuring Entity reserves the right to reject all the Quotations or annul the procurement proceedings.

Rashed Morshed
27/10/2022

Rashed Morshed

Superintending Engineer (Procurement)
Bangladesh-China Power Company (Pvt.) Limited
UTC Building (Level-05), 8 Panthapath, Kawran Bazar,
Dhaka-1215, Bangladesh.
e-mail: rashedmorshed@bcpcl.org.bd

Distribution:

1. Notice Board.
2. Office File.



Quotation Submission Letter

Issued Ref.: **BCPCL/Procurement/RFQ/2022-23/1027.01**

Issued On: **October 27, 2022**

Superintending Engineer (Procurement)

Bangladesh-China Power Company (Pvt.) Limited

UTC Building (Level-05), 8 Panthapath, Kawran Bazar,
Dhaka-1215, Bangladesh.

I/We, the undersigned, offer to execute in conformity with the Conditions of Contract for execution of the Works and physical services named **Supply of Cleaning Items for Operation & Maintenance Contractor at Payra 1320MW TPP (Phase-I) under BCPCL**.

The total Price of my/our Quotation is BDT

In Words:

My/Our Quotation shall remain valid for the period stated in the RFQ Document and it shall remain binding upon us and, may be accepted at any time prior to the expiration of its validity period.

I/We declare that I/we have the legal capacity to enter into a contract with you, and have not been declared ineligible by the Government of Bangladesh on charges of engaging in corrupt, fraudulent, collusive or coercive practices. Furthermore, I/we am/are aware of Para 17(b) of the Terms & Conditions and pledge not to indulge in such practices in competing for or in executing the works.

I/We am/are not submitting more than one Quotation in this RFQ process in my/our own name or other name or in different names. I/We understand that your written invitation to sign the Contract shall become binding upon us, until a formal Contract is signed.

I/We have examined and have no reservations to the RFQ Document issued by you on **October 27, 2022**.

I/We understand that you reserve the right to reject all the Quotations or annul the procurement proceedings without incurring any liability to me/us.



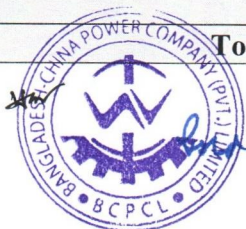
Signature of Quotationer with Seal
Date:

Price Schedule for Goods and Related Services

Sl. No.	Description of Item	Unit	Quantity	Unit Price excluding VAT (BDT)	Total Price excluding VAT (BDT)
01	02	03	04	05	06= 05x04
1	Dust Removal Brush: Material: Microfiber or Chicken Feather & stainless steel Length: Fiber or Feather part minimum 23 inches and steel handle 20 inches (total 43 inches) Suitable for car and home Fine texture Don't scratch glass or anything	Pc	50		
2	Dishwashing Liquid: Product Type: Dishwashing Liquid is preferable Brand: Vim is preferable Capacity: 500ml	Bottle	100		
3	Detergent: X-tra cleaning particles, combination of lemon & bleach to make it a perfect wash Ability to remove various tough stains such as chocolate, oil, rasam, curry, soup, ketchup and beverages Quick Wash; Machine-wash Brand: Surf Excel is preferable	Pk	200		
4	Broom: Brush Head Material: Plastic Style: Scourer Usage: Floor Feature: Eco-Friendly Application: for Easily Floor Cleaning Goods: Floor Broom Brush	Pc	100		
5	Mop: Quality Cotton – Durable & Super Water Absorber for Efficient Cleaning; Compact Mop with Inbuilt Squeezing Mechanism – No Rusty Risky Handle; Extendable Handle – Adjust Handle to your Height; Twist Handle Knob – Easy Squeezing to remove excess water; Light Weight, Sleek lock & Easy to Store Safe on all surfaces; Looped Threads – No Tangling & Lasts Longer;	Pc	100		



Sl. No.	Description of Item	Unit	Quantity	Unit Price excluding VAT (BDT)	Total Price excluding VAT (BDT)
01	02	03	04	05	06= 05x04
	Comfort of Usage – Smooth Grip & Palm Res				
6	Mop: Product Type: Standard Dry Mop Size: 24 Inch 60x16 cm Easy To Use Floor Cleaning high Quality Product	Pc	100		
7	Brush: Specifications: Type: Floor Brush Material: PP + stainless steel rod + rubber wiper Color: Yellow Green Size: 112(44.1) x23(9.1) cm(inch) Function: Detachable / 120°Rotation / Corner cleaning	Pc	100		
8	Toilet Brush: Name: long handle Golf no dead-end brush head toilet brush Material: PP+TPR Category: Toilet Brush Dimensions: length 41cm, width 7cm is preferable Application: toilet	Pc	50		
9	Toilet Cleaner: Removes tough stains Kills 99.9% of germs Leaves toilet sparkly Clean, hygienic and visibly neat Harpic is preferable Size: 1 liter each bottle	Bottle	50		
10	Rag: Length & Width: More than 50cm Material: Cotton or Microfiber	Pc	300		
11	Garbage Bag: Material: Polythene Size: 50cm*50cm Suitable for packing minimum 20kg of mass	Pc	5000		
Total price excluding VAT (BDT)					
VAT @ 7.5% (BDT)					
Total price including all Taxes and VAT (BDT)					



Total Price Including VAT & IT (in words)	
Goods to be supplied to	Payra 1320MW TPPP site, Dhankhali Union, Kalapara, Patuakhali.
Delivery Offered	Within 14 days from the date of issuing purchase order.
Contact Information	For any kind of query please contact on 01708458224

[Insert number] number corrections made by me/us have been duly initialed in this BoQ.

Signature of the Quotationer with Seal	Date:
Name of the Quotationer	

Note:

1. Col. 1, 2, 3 & 4 to be filled in by the Procuring Entity and Col. 5 & 6 by the Quotationer.
2. Rates or Prices shall include profit and overhead and, all kinds of taxes, duties, fees, levies, and other charges earlier paid or to be paid under the Applicable Law, if the Contract is awarded; including transportation, insurance etc. Whatsoever



**Purchase Order
FOR
Supply of Cleaning Items for Operation & Maintenance Contractor at Payra
1320MW TPP (Phase-I) under BCPCL**

Purchase Order No.: BCPCL/Procurement/Purchase Order/2021-22/...

Date: ...

Name & Address

Purchase Order Value: ...including VAT & IT.

Taka in words: ... including VAT & IT.

Completion date of delivery:

Delivery terms:

- (a) The items shall be supplied as per the instructions and supervision of BCPCL within the above completion date. Failure to supply the items within the completion date, BCPCL shall have the authority to cancel the Purchase Order.
- (b) VAT/Taxes, as applicable, shall be deducted at source as per law;
- (c) Payment shall be made after satisfactory completion of supply and certification of Concerned Authority.
- (d) Goods shall be delivered as per approved specification.
- (e) Goods shall be delivered at Payra 1320MW TPP Site, Dhankhali Union, Kalapara, Patuakhali.

Hence, you are requested to supply the below mentioned goods on the terms and conditions as stipulated in the Purchase Order.

Sl. No.	Description of Item	Unit	Quantity	Unit Price excluding VAT (BDT)	Total Price excluding VAT (BDT)
01	02	03	04	05	06= 05x04
1	Dust Removal Brush: Material: Microfiber or Chicken Feather & stainless steel Length: Fiber or Feather part minimum 23 inches and steel handle 20 inches (total 43 inches) Suitable for car and home Fine texture Don't scratch glass or anything	Pc	50		
2	Dishwashing Liquid: Product Type: Dishwashing Liquid is preferable Brand: Vim is preferable Capacity: 500ml	Bottle	100		
3	Detergent: X-tra cleaning particles, combination of lemon & bleach to make it a perfect wash Ability to remove various tough stains such as chocolate, oil, rasam, curry, soup, ketchup and beverages Quick Wash; Machine-wash Brand: Surf Excel is preferable	Pk	200		



Sl. No.	Description of Item	Unit	Quantity	Unit Price excluding VAT (BDT)	Total Price excluding VAT (BDT)
01	02	03	04	05	06= 05x04
4	Broom: Brush Head Material: Plastic Style: Scourer Usage: Floor Feature: Eco-Friendly Application: for Easily Floor Cleaning Goods: Floor Broom Brush	Pc	100		
5	Mop: Brand: Any Quality Cotton – Durable & Super Water Absorber for Efficient Cleaning; Compact Mop with Inbuilt Squeezing Mechanism – No Rusty Risky Handle; Extendable Handle – Adjust Handle to your Height; Twist Handle Knob – Easy Squeezing to remove excess water; Light Weight, Sleek lock & Easy to Store Safe on all surfaces; Looped Threads – No Tangling & Lasts Longer; Comfort of Usage – Smooth Grip & Palm Res	Pc	100		
6	Mop: Product Type: Standard Dry Mop Size: 24 Inch 60x16 cm Easy To Use Floor Cleaning high Quality Product	Pc	100		
7	Brush: Specifications: Type: Floor Brush Material: PP + stainless steel rod + rubber wiper Color: Yellow Green Size: 112(44.1) x23(9.1) cm(inch) Function: Detachable / 120°Rotation / Corner cleaning	Pc	100		
8	Toilet Brush: Name: long handle Golf no dead-end brush head toilet brush Material: PP+TPR Category: Toilet Brush Dimensions: length 41cm, width 7cm is preferable Application: toilet	Pc	50		
9	Toilet Cleaner: Removes tough stains Kills 99.9% of germs	Bottle	50		



Sl. No.	Description of Item	Unit	Quantity	Unit Price excluding VAT (BDT)	Total Price excluding VAT (BDT)
01	02	03	04	05	06= 05x04
	Leaves toilet sparkly Clean, hygienic and visibly neat Harpic is preferable Size: 1 liter each bottle				
10	Rag: Length & Width: More than 50cm Material: Cotton or Microfiber	Pc	300		
11	Garbage Bag: Material: Polythene Size: 50cm*50cm Suitable for packing up to 20kg of mass	Pc	5000		
Total price excluding Tax & VAT (BDT)					
VAT @ 7.5% (BDT)					
Total price including Tax & VAT (BDT)					

Thanking you,
By the approval of authority,

Rashed Morshed
Superintending Engineer (Procurement)
Bangladesh-China Power Company (Pvt) Limited



Terms and Conditions
for
Supply of Cleaning Items for Operation & Maintenance Contractor at Payra
1320MW TPP (Phase-I) under BCPCL

1. Terms and Conditions contained herein shall be binding upon both the Procuring Entity and the Supplier for the purpose of administration and management of this Contract.
2. Implementation and interpretation of these Terms and Conditions shall, in general, be under the purview of Procurement Procedures of BCPCL.
3. The Supplier shall have to complete the delivery in all respects within **14 (fourteen) days** of issuing the Purchase Order in conformity with the Terms and Conditions.
4. The Supplier shall be entitled to an extension of the Delivery Schedule if the Procuring Entity delays in receiving the Goods and related services or if Force Majeure situation occurs or for any other reasons acceptable to the Procuring Entity on justifiable grounds duly recorded.
5. All delivery under the Contract shall at all times be open to examination, inspection, measurements, testing, commissioning, and supervision of the Procuring Entity or his/her authorized representative.
6. The Procuring Entity shall check and verify the delivery made by the Supplier in conformity with the Technical Specifications and notify the Supplier of any Defects found.
7. If the Goods are found to be defective or otherwise not in accordance with the specifications, the Procuring Entity may reject the supplies by giving due notice to the Supplier, with reasons.
8. The Supplier shall be entirely responsible for payment of all taxes, duties, fees, and such other levies under the Applicable Law.
9. Notwithstanding any other practice, the payment shall be based on the actual delivery of goods on the basis of the quantity of each item of Goods in accordance with the Priced Schedule and Specifications. 100% of the Contract price of the Goods and related services shall be paid after submission and acceptance of the Delivery Challan.
10. The Supplier's rates or prices shall be inclusive of profit and overhead and, all kinds of taxes, duties, fees, levies, and other charges to be paid under the Applicable Law.
11. The total Contract Price is **Amount in Number and Words** including VAT & IT.
12. The Supplier shall remain liable to fulfil the obligations under the Applicable Law.
13. The Supplier shall keep the Procurement Entity harmless and indemnify from any claim, loss of property or life to himself/herself, his/her workmen or staff, any staff of the Procurement Entity or any third party while delivering the Goods and related services.
14. Any claim arising out of delivery of Goods and related services shall be settled by the Supplier at his/her own cost and responsibility.
15. No modification to Scope of Supply and no Variations to the quantities ordered shall be permissible under any circumstances.
16. The Procuring Entity contracting shall amend the Contract incorporating required approved changes subsequently introduced to the original Terms and Conditions in line with the applicable law, where necessary.



17. The Procuring Entity may, by written Notice sent to the Supplier, terminate the Contract in whole or in part at any time, if the Supplier:
 - a. fails to deliver Goods and related services as per Delivery Schedule and Specifications.
 - b. in the judgement of the Procuring Entity, has engaged in any corrupt, fraudulent, collusive or coercive practices in competing for or in delivery of goods and related services.
 - c. fails to perform any other obligation(s) under the Contract.
18. The Procuring Entity and the Supplier shall use their best efforts to settle amicably all possible disputes arising out of or in connection with this Contract or its interpretation.
19. The Supplier shall be subject to, and aware of provision on corruption, fraudulence, collusion and coercion with the applicable law.

