



**BANGLADESH-CHINA POWER COMPANY (PVT.) LIMITED**  
**(A Joint Venture of CMC and NWPGL)**

Unique Trade Centre (Level-05), 8 Panthapath, Kawranbazar, Dhaka-1215, Bangladesh  
Phone No.9143908, 9140757, Web: [www.bcpcl.org.bd](http://www.bcpcl.org.bd), E-mail: [info@bcpcl.org.bd](mailto:info@bcpcl.org.bd)

**Memo No:657/BCPCL/Miscellaneous (Admin Order)/2016**

**Date:31/08/2022**

**Office Order**

In order to conduct necessary visits to PT. Multi Harapan Utama's (MHU) mines and their offices prior to signing the Coal Supply Agreement as per the resolution adopted in the 55<sup>th</sup> Board Meeting of BCPCL, *Mr. Sakib Tanvir, Sub-Divisional Engineer, Corporate Office of BCPCL* is hereby nominated to visit Indonesia from 31<sup>st</sup> August 2022 to 5<sup>th</sup> September 2022 (5 days including travel time).

**Terms of Reference:**

1. He will inspect coal mine and submit report to Managing Director of BCPCL.
2. He will be paid by Company for foreign travel as per Employees Service Rules-2016 of BCPCL

In this regard, he is released on August 31, 2022 (afternoon) from Corporate Office of BCPCL to visit PT. Multi Harapan Utama's (MHU) mines and their offices at Indonesia.

In absence of him, Mrs. Tabassum Fatima Kabir, Sub-Divisional Engineer, Corporate Office will hold the charge.

By Approval,

(**Mohammad Kamal Hossain**)  
Manager (HR & Admin)  
Corporate Office, BCPCL

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**Date:31/08/2022**

**Copy for kind information:**

1. Managing Director, Bangladesh-China Power Company (Pvt.) Limited (BCPCL).
2. Chief Financial Officer, In-charge, Bangladesh-China Power Company (Pvt.) Limited (BCPCL).
3. Assistant Managing Director, Bangladesh-China Power Company (Pvt.) Limited (BCPCL).
4. Administrative In-charge, Bangladesh-China Power Company (Pvt.) Limited (BCPCL).
5. Project Director (CE), Payra 1320 MW Thermal PPP, BCPCL.
6. DGM (Accounts & Finance), Bangladesh-China Power Company (Pvt.) Limited (BCPCL).
7. Mrs. Tabassum Fatima Kabir, Sub-Divisional Engineer, Corporate Office, BCPCL.
8. ....
9. Office Copy/Personal File.

(**Md. Delwar Hossain**)  
Assistant Manager (HR & Admin)  
Corporate Office, BCPCL.