



BCPCL

Bangladesh-China Power Company (Pvt.) Limited
A Joint Venture of CMC & NWPGL

**REQUEST FOR QUOTATION
FOR
Procurement of IT Equipment for Site & Corporate Office of
BCPCL**

BANGLADESH-CHINA POWER COMPANY (PVT.) LIMITED
(A Joint Venture of CMC and NWPGL)
UTC Building (Level-05), 8 Panthapath,
Kawran Bazar, Dhaka-1215, Bangladesh

Issued Ref.: BCPCL/Procurement/RFQ/2021-22/0518.01

Issued On: May 18, 2022

Submission Deadline: May 25, 2022





BANGLADESH-CHINA POWER COMPANY (PVT.) LIMITED

(A Joint Venture of CMC and NWPGL)

UTC Building (Level # 5), 8 Panthapath, Kawran Bazar, Dhaka-1215, Bangladesh
Phone No. 9143908, 9140757, Web: www.bcpcl.org.bd, E-mail: info@bcpcl.org.bd

REQUEST FOR QUOTATION

for

Procurement of IT Equipment for Site & Corporate Office of BCPCL Issued Ref.:
BCPCL/Procurement/RFQ/2021-22/0518.01


Issued On: May 18, 2022

To

1. Bangladesh-China Power Company (Pvt.) Limited has been allocated funds and intends to apply a portion of the funds to eligible payments under the Contract for which this Quotation Document is issued.
2. Detailed Specifications for the intended goods and related services are available in the office of the Procuring Entity for inspection by the potential Quotationers during office hours on all working days.
3. Quotation shall be prepared and submitted using the 'RFQ Document'.
4. Quotation shall be completed properly, duly signed-dated each page by the authorized signatory and submitted by the date to the office as specified in Para 6 below.
5. No Securities such as Quotation Security (i.e. the traditionally termed Earnest Money, Tender Security) and Performance Security shall be required for submission of the Quotation and delivery of the Goods (if awarded) respectively.
6. Quotation in a sealed envelope or by fax or through electronic mail on or before **May 25, 2022, 12:00 PM**. The envelope containing the Quotation must be clearly marked "**Procurement of IT Equipment for Site & Corporate Office of BCPCL**" and "**DO NOT OPEN before May 25, 2021, 12:30 PM**". Quotations received later than the time specified herein shall not be accepted.
7. Quotations received by fax or through electronic mail shall be sealed-enveloped by the Procuring Entity duly marked as stated in Para 6 above and, all Quotations thus received shall be sent to the Evaluation Committee for evaluation, without opening, by the same date of closing the Quotation.
8. The Procuring Entity may extend the deadline for submission of Quotations on justifiably acceptable grounds duly recorded subject to threshold of ten (10) days.
9. All Quotations must be valid for a period of at least 60 (Sixty) days from the closing date of the Quotation.
10. No public opening of Quotations received by the closing date shall be held.



11. Quotationer's rates or prices shall be inclusive of profit and overhead and, all kinds of taxes, duties, fees, levies, and other charges to be paid under the Applicable Law, if the Contract is awarded.
12. Rates shall be quoted and, subsequent payments under this Contract shall be made in BDT. The price offered by the Quotationer, if accepted shall remain fixed for the duration of the Contract.
13. Quotationer shall have legal capacity to enter into Contract. Quotationer, in support of its qualification shall be required to submit certified photocopies of latest documents related **to valid Trade License, Tax Identification Number (TIN) and VAT Registration Number** without which the Quotation may be considered non-responsive.
14. Quotations shall be evaluated based on information and documents submitted with the Quotations, by the Evaluation Committee and, at least three (3) responsive Quotations will be required to determine the lowest evaluated responsive Quotations for award of the Contract.
15. In case of anomalies between unit rates or prices and the total amount quoted, the unit rates or prices shall prevail. In case of discrepancy between words and figures the former will govern. In case of quotation submitted on Lump-sum basis, if anomalies found between figures and words, the words will prevail. Quotationer shall remain bound to accept the arithmetic corrections made by the Evaluation Committee.
16. The supply of Goods and related services shall be completed within **15 days** from the date of issuing the Purchase Order.
17. The Purchase Order that constitutes the Contract binding upon the Supplier and the Procuring Entity shall be issued within **7 days** of receipt of approval from the Approving Authority.
18. The Procuring Entity reserves the right to reject all the Quotations or annul the procurement proceedings.

 18/05/2022
Rashed Morshed
Superintending Engineer (Procurement)
Bangladesh-China Power Company (Pvt.) Limited
UTC Building (Level-05), 8 Panthapath, Kawran Bazar,
Dhaka-1215, Bangladesh.
e-mail: rashedmorshed@bcpcl.org.bd

Distribution:

1. Notice Board.
2. Office File.



Quotation Submission Letter

Issued Ref.: BCPCL/Procurement/RFQ/2021-22/0518.01

Issued On: May 18, 2022

Superintending Engineer (Procurement)

Bangladesh-China Power Company (Pvt.) Limited

UTC Building (Level-05), 8 Panthapath, Kawran Bazar,

Dhaka-1215, Bangladesh.

I/We, the undersigned, offer to execute in conformity with the Conditions of Contract for execution of the Works and physical services named **Procurement of IT Equipment for Site & Corporate Office of BCPCL.**

The total Price of my/our Quotation is BDT

In Words:

My/Our Quotation shall remain valid for the period stated in the RFQ Document and it shall remain binding upon us and, may be accepted at any time prior to the expiration of its validity period.

I/We declare that I/we have the legal capacity to enter into a contract with you, and have not been declared ineligible by the Government of Bangladesh on charges of engaging in corrupt, fraudulent, collusive or coercive practices. Furthermore, I/we am/are aware of Para 24(b) of the Terms and Conditions and pledge not to indulge in such practices in competing for or in executing the works.

I/We am/are not submitting more than one Quotation in this RFQ process in my/our own name or other name or in different names. I/We understand that your written invitation to sign the Contract shall become binding upon us, until a formal Contract is signed.

I/We have examined and have no reservations to the RFQ Document issued by you on **May 18,2022.**

I/We understand that you reserve the right to reject all the Quotations or annul the procurement proceedings without incurring any liability to me/us.

Signature of Quotationer with Seal

Date:



Price Schedule of Goods and Related Services

Sl.	Description of Work	Unit	Qty	Unit Price in BDT (Including VAT & IT)	Total Price in BDT (Including VAT & IT)
1	2	3	4	5	6
01	Laptop PC Specification: Processor - Intel Core i7 11 th Gen Processor 8GB RAM (minimum), 512 GB SSD (minimum) Motherboard chipset integrated with processor Display - 15.6-inch FHD (minimum) Mouse – Wireless, Wi fi (Dual band) Webcam, Bluetooth, Genuine Windows 10 Brand: HP Pavilion 15-eg0568TU Intel Core i7 1165G7 15.6 Inch FHD Silver Laptop or Equivalent.	Pcs	02		
02	Brand Desktop PC Specification: Processor - Intel Core i7 10700 ,10 th Gen Processor 8GB RAM (minimum), 240 GB SSD (minimum), 512GB HDD (minimum) Motherboard, DVD writer, Graphics Card, Casing Monitor Size: 22 inch (minimum) Model: HP 22fW or Equivalent Mouse – Wireless, Keyboard-Wireless, Genuine Windows 10, Brand: HP 280 Pro G6 MT or Equivalent.	Set	06		
03	Brand Desktop PC Specification: Processor - Intel Core i5,10500, 10 th Gen Processor 8GB RAM (minimum), 240 GB SSD (minimum), 512GB HDD (minimum) Motherboard, DVD writer, Graphics Card, Casing Monitor Size: 22 inch (minimum) Model: HP 22fW or Equivalent Mouse – Wireless, Keyboard-Wireless, Genuine Windows 10, Brand: HP 280 Pro G6 or Equivalent.	Set	01		
04	Printer Specification: Print Only Laser Technology Speed: Print up to 40 ppm; Processor: 1200 MHz Memory: 128 MB Resolution: Up to 1200 x 1200 DPI Black (A4, ready): Duplex Print: Automatic (standard) 100-sheet tray 1, 250-sheet input tray 2 Brand: HP Laserjet Pro M404dn or Equivalent.	Pcs	01		



Price Schedule of Goods and Related Services

Sl.	Description of Work	Unit	Qty	Unit Price in BDT (Including VAT & IT)	Total Price in BDT (Including VAT & IT)
1	2	3	4	5	6
05	Portable Hard Drive 2 TB Brand: WD or Equivalent.	Pcs	01		
06.	Color Printer Specification Single Function Color Laser Printer Output Color: Color Print Technology: Laser Print Speed (Black): 27ppm Print Resolution (Pixel): 600 x 600dpi Duplex Print: Automatic Print Paper Size A4, A5, A6, B5 (JIS), B6 (JIS), 16K (195 x 270 mm, 184 x 260 mm, 197 x 273 mm), 10 x 15 cm, Oficio (216 x 340 mm), postcards (JIS single, JIS double), envelopes (DL, C5, B5) Processor Speed: 1200MHz Display: 2-line backlit LCD graphic display Printer Memory: 512MB Connectivity: Interface (Built-in) USB, LAN, Wi-Fi Duty Cycle up to (Yield): 50,000 Pages Power Source/ Power Consumption: 220-volt input voltage: 220 to 240 VAC (+/- 10%), 50/60Hz (+/- 3 Hz) Supported Operating System Windows 7, 8, 8.1, 10, Server 2008 R2, 2012, 2012 R2, 2016, Mobile OS, iOS, Android, Mac, Apple macOS Model: HP Pro M454dw Single Function Color Laser Printer	Pcs	01		
07.	Projector (Conference Room) (13th Floor), Specification: Short Throw, Display Type: DLP Single, Display Resolution: VGA (640x480) to WUXGA_RB (1920x1200), Light Output: 4000 Lumens, Throw Ratio: 1.55-1.7 Light Source Type: Lamp Light Source Life Hours: 6000 Hours (minimum) Brand: BenQ MW560 or Equivalent.	Pcs	01		
08	Projector Screen (70"x70") Wall Mounted, Electric Projector Screen Color: Matt White Brand: K2 or Equivalent.	Pcs	01		



Price Schedule of Goods and Related Services

Sl.	Description of Work	Unit	Qty	Unit Price in BDT (Including VAT & IT)	Total Price in BDT (Including VAT & IT)
1	2	3	4	5	6
09.	Photocopier (with Printer and Scanner Function) Specification: Copier Type: A3 Monochrome Laser Multifunctional Functions: Print, Copy, Scan, Send, Store and Optional Fax, Speed: Print: 35ppm (A4), 22 ppm (A3) Resolution: 1200x1200 dpi Memory: 2.0 GB RAM Duplex Print, Feeding Capacity: Paper Capacity: 550 sheets x 2 (80 gsm) Media Type: Thin, Plain, Thick, Color, Recycled, Pre- punched, Media Size: A3, A4, A4R, A5R, B4, B5, B5R; Media Weight: 60 to 128 gsm Scanner Type Document Feeder (DADF-BA1) or Platen Cover Type Y; Scan Speed: 1-sided memory: Up to 30,000 pages Modem Speed Modem Speed: Super G3: 33.6 kbps, G3: 14.4 kbps, Speed Dial: Max. 200 Network: 1000Base-T / 100Base-TX / 10Base-T, Wireless LAN (IEEE 802.11 b / g / n) Standard: 7-inch TFT LCD WVGA Color Touch panel Power 220-240 V, 5.2 Amp Power Consumption Maximum: Approximately 1,500W; Brand: Canon imageRunner 2635 or Equivalent. Additional Parts Duplex Auto Document Feeder (DADF) Pedestal/Trolley Toner (2 set, Additional to the inbuild) (Compatible)	Set	01		
(A) Total Amount including VAT & IT(BDT)					

Total Price Including VAT & IT (in words)	
Goods to be supplied to	BCPCL Corporate Office, 5 th & 13 th floor, UTC Building, 08 Panthapath, Kawranbazar, Dhaka-1215 and Payra 1320MW TPPP site as mentioned in the Purchase order to awarded supplier.
Delivery Offered	15 days from the date of issuing purchase order

[Insert number] number corrections made by me/us have been duly initialed in this BoQ.

Signature of the Quotationer with Seal	Date:
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Name of the Quotationer	
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Note:

1. Col. 1, 2, 3 & 4 to be filled in by the Procuring Entity and Col. 5 & 6 by the Quotationer.
2. Rates or Prices shall include profit and overhead and, all kinds of taxes, duties, fees, levies, and other charges earlier paid or to be paid under the Applicable Law, if the Contract is awarded; including transportation, insurance etc. Whatsoever



Technical Specification of Goods

Issued Ref.: BCPCL/Procurement/Rfq/2021-22/0518.01

Issued On: May 18, 2022

Sl.	Description of Work	Unit	Qty	Bidder's Technical Offer
1	2	3	4	5
01	Laptop PC Specification: Processor - Intel Core i7 11 th Gen Processor 8GB RAM (minimum), 512 GB SSD (minimum) Motherboard chipset integrated with processor Display - 15.6-inch FHD (minimum) Mouse – Wireless, Wi fi (Dual band) Webcam, Bluetooth, Genuine Windows 10 Brand: HP Pavilion 15-eg0568TU Intel Core i7 1165G7 15.6 Inch FHD Silver Laptop or Equivalent.	Pcs	02	
02	Brand Desktop PC Specification: Processor - Intel Core i7 10700 ,10 th Gen Processor 8GB RAM (minimum), 240 GB SSD (minimum), 512GB HDD (minimum) Motherboard, DVD writer, Graphics Card, Casing Monitor Size: 22 inch (minimum) Model: HP 22fW or Equivalent Mouse – Wireless, Keyboard-Wireless, Genuine Windows 10, Brand: HP 280 Pro G6 MT or Equivalent.	Set	06	
03	Brand Desktop PC Specification: Processor - Intel Core i5,10500, 10 th Gen Processor 8GB RAM (minimum), 240 GB SSD (minimum), 512GB HDD (minimum) Motherboard, DVD writer, Graphics Card, Casing Monitor Size: 22 inch (minimum) Model: HP 22fW or Equivalent Mouse – Wireless, Keyboard-Wireless, Genuine Windows 10, Brand: HP 280 Pro G6 or Equivalent.	Set	01	



04	Printer <u>Specification:</u> Print Only Laser Technology Speed: Print up to 40 ppm; Processor: 1200 MHz Memory: 128 MB Resolution: Up to 1200 x 1200 DPI Black (A4, ready): Duplex Print: Automatic (standard) 100-sheet tray 1, 250-sheet input tray 2 Brand: HP Laserjet Pro M404dn or Equivalent.	Pcs	01	
05	Portable Hard Drive 2 TB Brand: WD or Equivalent.	Pcs	01	
06.	Color Printer Specification Single Function Color Laser Printer Output Color: Color Print Technology: Laser Print Speed (Black): 27ppm Print Resolution (Pixel): 600 x 600dpi Duplex Print: Automatic Print Paper Size A4, A5, A6, B5 (JIS), B6 (JIS), 16K (195 x 270 mm, 184 x 260 mm, 197 x 273 mm), 10 x 15 cm, Oficio (216 x 340 mm), postcards (JIS single, JIS double), envelopes (DL, C5, B5) Processor Speed: 1200MHz Display: 2-line backlit LCD graphic display Printer Memory: 512MB Connectivity: Interface (Built-in) USB, LAN, Wi-Fi Duty Cycle up to (Yield): 50,000 Pages Power Source/ Power Consumption: 220-volt input voltage: 220 to 240 VAC (+/- 10%), 50/60Hz (+/- 3 Hz) Supported Operating System Windows 7, 8, 8.1, 10, Server 2008 R2, 2012, 2012 R2, 2016, Mobile OS, iOS, Android, Mac, Apple macOS Model: HP Pro M454dw Single Function Color Laser Printer	Pcs	01	



07.	Projector (Conference Room) (13th Floor), Specification: Short Throw, Display Type: DLP Single, Display Resolution: VGA (640x480) to WUXGA_RB (1920x1200), Light Output: 4000 Lumens, Throw Ratio: 1.55-1.7 Light Source Type: Lamp Light Source Life Hours: 6000 Hours (minimum) Brand: BenQ MW560 or Equivalent.	Pcs	01	
08	Projector Screen (70"x70") Wall Mounted, Electric Projector Screen Color: Matt White Brand: K2 or Equivalent.	Pcs	01	
09.	Photocopier (with Printer and Scanner Function) Specification: Copier Type: A3 Monochrome Laser Multifunctional Functions: Print, Copy, Scan, Send, Store and Optional Fax, Speed: Print: 35ppm (A4), 22 ppm (A3) Resolution: 1200x1200 dpi Memory: 2.0 GB RAM Duplex Print, Feeding Capacity: Paper Capacity: 550 sheets x 2 (80 gsm) Media Type: Thin, Plain, Thick, Color, Recycled, Pre-punched, Media Size: A3, A4, A4R, A5R, B4, B5, B5R; Media Weight: 60 to 128 gsm Scanner Type Document Feeder (DADF-BA1) or Platen Cover Type Y; Scan Speed: 1-sided memory: Up to 30,000 pages Modem Speed Modem Speed: Super G3: 33.6 kbps, G3: 14.4 kbps, Speed Dial: Max. 200 Network: 1000Base-T / 100Base-TX / 10Base-T, Wireless LAN (IEEE 802.11 b / g / n) Standard: 7-inch TFT LCD WVGA Color Touch panel Power 220-240 V, 5.2 Amp Power Consumption Maximum: Approximately 1,500W; Brand: Canon imageRunner 2635 or Equivalent. Additional Parts Duplex Auto Document Feeder (DADF) Pedestal/Trolley Toner (2 set, Additional to the inbuild) (Compatible)	Set	01	



**Purchase Order
FOR**

Procurement of IT Equipment for Site & Corporate Office of BCPCL

Purchase Order No. :

Date:

To:

Purchase Order Value: BDT

Taka in words:

Completion date of delivery:

Delivery terms:

- (a) The items shall be supplied as per the instructions and supervision of BCPCL within the above completion date. BCPCL reserves the right to cancel the Purchase Order in case the supplier fails to supply the items within the stipulated date.
- (b) VAT/Taxes, as applicable, shall be deducted at source as per law;
- (c) Payment shall be made after satisfactory completion of supply and certification of Concerned Authority.
- (d) Goods shall be delivered as per approved specification.

Hence, you are requested to supply the below mentioned goods on the terms and conditions as stipulated in the Purchase Order.

Sl. No.	Item Description	Unit of Measurement	Qty	Unit Price in BDT (Including VAT & TAX)	Total Price in BDT (Including VAT & TAX)
Total Amount (BDT)					

Thanking you,

By the approval of authority,

(Rashed Morshed)

Superintending Engineer (Procurement)
Bangladesh-China Power Company (Pvt) Limited
Level#5, UTC Building, 8 Panthapath, Kawran Bazar
Dhaka-1215, Bangladesh



Terms and Conditions for Procurement of IT Equipment for Site & Corporate Office of BCPCL

1. Terms and Conditions contained herein shall be binding upon both the Procuring Entity and the Supplier for the purpose of administration and management of this Contract.
2. Implementation and interpretation of these Terms and Conditions shall, in general, be under the purview of Procurement Procedures of BCPCL.
3. The Supplier shall have to complete the delivery in all respects within **15 days** of issuing the Purchase Order in conformity with the Terms and Conditions.
4. The Supplier shall be entitled to an extension of the Delivery Schedule if the Procuring Entity delays in receiving the Goods and related services or if Force Majeure situation occurs or for any other reasons acceptable to the Procuring Entity on justifiable grounds duly recorded.
5. All delivery under the Contract shall at all times be open to examination, inspection, measurements, testing, commissioning, and supervision of the Procuring Entity or his/her authorized representative.
6. The Procuring Entity shall check and verify the delivery made by the Supplier in conformity with the Technical Specifications and notify the Supplier of any Defects found.
7. If the Goods are found to be defective or otherwise not in accordance with the specifications, the Procuring Entity may reject the supplies by giving due notice to the Supplier, with reasons.
8. The Supplier shall be entirely responsible for payment of all taxes, duties, fees, and such other levies under the Applicable Law.
9. Notwithstanding any other practice, the payment shall be based on the actual delivery of goods on the basis of the quantity of each item of Goods in accordance with the Priced Schedule and Specifications. 100% of the Contract price of the Goods and related services shall be paid after submission and acceptance of the Delivery Challan.
10. The Supplier's rates or prices shall be inclusive of profit and overhead and, all kinds of taxes, duties, fees, levies, and other charges to be paid under the Applicable Law.
11. The total Contract Price is BDT [insert figure] [in words].
12. The Procuring Entity shall retain from the contract value due to the Supplier at the rate of **5 (Five) Percent** as Retention Money until completion of the Warranty period.
13. The Supplier shall correct any defect covered by the Warranty period within 15 days of being notified by the Procuring Entity of the occurrences of any defect.
14. The minimum Warranty Period of the Supplies shall be **12 months** starting from the date of completion of delivery in the form of submission by the Supplier and acceptance by the Procuring Entity, of the Goods Receiving Certification.
15. After the Warranty Period has passed and the notified defects are corrected and, the Procuring Entity shall release **5 (Five) Percent** Retention Money to the supplier.
16. The Warranty Period may be extended for as long as the Defects notified by the Procuring Entity remain to be corrected.



17. If the Supplier has not corrected a Defect within the time specified in the Procuring Entity's notice, the Procuring Entity shall assess the cost of having the Defects corrected by it, and the Supplier shall remain liable to pay the expenditures incurred on account of correction of such Defects.
18. The Supplier shall remain liable to fulfil the obligations under the Applicable Law.
19. The Supplier shall keep the Procurement Entity harmless and indemnify from any claim, loss of property or life to himself/herself, his/her workmen or staff, any staff of the Procurement Entity or any third party while delivering the Goods and related services .
20. Any claim arising out of delivery of Goods and related services shall be settled by the Supplier at his/her own cost and responsibility.
21. Damage to the Goods during the Warranty Period shall be remedied by the Supplier at the Supplier's own cost, if the damage arises from the supply and installation by the Supplier.
22. No modification to Scope of Supply and no Variations to the quantities ordered shall be permissible under any circumstances.
23. The Procuring Entity contracting shall amend the Contract incorporating required approved changes subsequently introduced to the original Terms and Conditions in line with the applicable law, where necessary.
24. The Procuring Entity may, by written Notice sent to the Supplier, terminate the Contract in whole or in part at any time, if the Supplier:
 - a. fails to deliver Goods and related services as per Delivery Schedule and Specifications.
 - b. in the judgement of the Procuring Entity, has engaged in any corrupt, fraudulent, collusive or coercive practices in competing for or in delivery of goods and related services.
 - c. fails to perform any other obligation(s) under the Contract.
25. The Procuring Entity and the Supplier shall use their best efforts to settle amicably all possible disputes arising out of or in connection with this Contract or its interpretation.
26. The Supplier shall be subject to, and aware of provision on corruption, fraudulence, collusion and coercion with the applicable law.

