



BCPCL

**Bangladesh-China Power Company Ltd.
A Joint Venture of CMC & NWPGL**

**REQUEST FOR QUOTATION
FOR**

**Engagement of Clearing and Forwarding agent for Spare and Parts
for Payra 1320MW Thermal Power Plant.**

**BANGLADESH-CHINA POWER COMPANY LIMITED
(A Joint Venture of CMC and NWPGL)
UTC Building (Level-05), 8 Panthapath,
Kawran Bazar, Dhaka-1215, Bangladesh**

Issued Ref.: BCPCL/Procurement/RFQ/2024-25/0624.07

Issued On: June 25, 2025

Submission Deadline: July 2, 2025 on or before 12:00PM.





BANGLADESH-CHINA POWER COMPANY LIMITED

(A Joint Venture of CMC and NWPGL)

UTC Building (Level # 5), 8 Panthapath, Kawran Bazar, Dhaka-1215, Bangladesh

Phone No. 9143908, 9140757, Web: www.bcpcl.org.bd, E-mail: info@bcpcl.org.bd

REQUEST FOR QUOTATION

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Engagement of Clearing and Forwarding agent for Spare and Parts for Payra 1320MW Thermal Power Plant.

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To

1. BANGLADESH-CHINA POWER COMPANY LIMITED has been allocated funds and intends to apply a portion of the funds to eligible payments under the Contract for which this Quotation Document is issued.
2. Detailed terms of reference services are available in the office of the Procuring Entity for inspection by the potential Quotationers during office hours on all working days.
3. Quotation shall be prepared and submitted using the 'RFQ Document'.
4. Quotation shall be completed properly, duly signed-dated each page by the authorized signatory and submitted by the date to the office as specified in Para 6 below.
5. No Securities such as Quotation Security (i.e. the traditionally termed Earnest Money, Tender Security) shall not be required for submission of the Quotation and delivery of the Goods (if awarded) respectively.
6. Quotation in a sealed envelope or by fax or through electronic mail on or before **July 2, 2025, 12:00PM**. The envelope containing the Quotation must be clearly marked "**Engagement of Clearing and Forwarding agent for Spare and Parts for Payra 1320MW Thermal Power Plant**" and "**DO NOT OPEN before July 02, 2025, 12:30 PM**". Quotations received later than the time specified herein shall not be accepted.
7. Quotations received by fax or through electronic mail shall be sealed-enveloped by the Procuring Entity duly marked as stated in Para 6 above and, all Quotations thus received shall be sent to the Evaluation Committee for evaluation, without opening, by the same date of closing the Quotation.
8. The Procuring Entity may extend the deadline for submission of Quotations on justifiably acceptable grounds duly recorded subject to threshold of ten (10) days.
9. All Quotations must be valid for a period of at least **60 (Sixty)** days from the closing date of the Quotation.
10. No public opening of Quotations received by the Procuring Entity shall be held.



11. Quotationer's rates or prices shall be inclusive of profit and overhead and, all kinds of taxes, duties, fees, levies, and other charges to be paid under the Applicable Law, if the Contract is awarded.
12. Rates shall be quoted and, subsequent payments under this Contract shall be made in BDT. The price offered by the Quotationer, if accepted shall remain fixed for the duration of the Contract.
13. Quotationer shall have legal capacity to enter into Contract. Quotationer, in support of its qualification shall be required to submit certified photocopies of latest documents related *to updated i) valid Trade License, ii) Tax Identification Number (TIN) iii) VAT Registration Number iv) Bank Solvency Certificate and v) 1 (one) experience of C&F service related to spare parts at Dhaka Airport and 1 (one) Experience of C&F service related to spare parts at Chattogram port within last 02(two) years* without which the Quotation may be considered non-responsive.
14. Quotations shall be evaluated based on information and documents submitted with the Quotations, by the Evaluation Committee and, at least three (3) responsive Quotations will be required to determine the lowest evaluated responsive Quotations for award of the Contract.
15. In case of anomalies between unit rates or prices and the total amount quoted, the unit rates or prices shall prevail. In case of discrepancy between words and figures the former will govern. In case of quotation submitted on Lump-sum basis, if anomalies found between figures and words, the words will prevail. Quotationer shall remain bound to accept the arithmetic corrections made by the Evaluation Committee.
16. The execution of services shall start before the arrival of the vessel for each shipment to the departure of the vessel from the jetty and any sort of defect informed by the Procuring Entity needs to be addressed within 3 days
17. The Purchase Order that constitutes the Contract binding upon the Supplier and the Procuring Entity shall be issued within **7 days** of receipt of approval from the Approving Authority.
18. The Procuring Entity reserves the right to reject all the Quotations or annul the procurement proceedings.

Rashed Morshed 21/1/2015

Rashed Morshed
Superintending Engineer (Procurement)
Bangladesh-China Power Company Limited

Distribution:

1. Notice Board.
2. Office File.



Quotation Submission Letter

Issued Ref.: BCPCL/Procurement/Rfq/2024-25/0624.07

Issued On: June 24, 2025

Superintending Engineer (Procurement)

Bangladesh-China Power Company Limited

UTC Building (Level-05), 8 Panthapath, Kawran Bazar,
Dhaka-1215, Bangladesh.

I/We, the undersigned, offer to execute in conformity with the Conditions of Contract for execution of the Works and physical services named **Clearing and Forwarding Service for Spare and Parts for Payra 1320MW Thermal Power Plant.**

The total Price of my/our Quotation is BDT

In Words:

My/Our Quotation shall remain valid for the period stated in the RFQ Document and it shall remain binding upon us and, may be accepted at any time prior to the expiration of its validity period.

I/We declare that I/we have the legal capacity to enter into a contract with you, and have not been declared ineligible by the Government of Bangladesh on charges of engaging in corrupt, fraudulent, collusive or coercive practices. Furthermore, I/we am/are aware of Para 23 (b) of the Terms and Conditions and pledge not to indulge in such practices in competing for or in executing the works.

I/We am/are not submitting more than one Quotation in this RFQ process in my/our own name or other name or in different names. I/We understand that your written invitation to sign the Contract shall become binding upon us, until a formal Contract is signed.

I/We have examined and have no reservations to the RFQ Document issued by you on **June 25, 2025.**

I/We understand that you reserve the right to reject all the Quotations or annul the procurement proceedings without incurring any liability to me/us.

Signature of Quotationer with Seal
Date:



Price Schedule for the Procurement of Clearing and Forwarding Agent (C&F) and Transportation for the Procurement of Spare Parts Items for Payra 1320 MW TPP							
SL	Goods	Discharge port	Incoterms	Price converted to BDT Amount	C&F Commission (BDT)	Transportation Charge (per trip) (BDT) including Loading and Unloading charge	Total Price (including Loading & unloading Rate and Including Global Tax
1	Stop Valves	Chattogram Seaport	\$162,092.00 CFR	BDT 19,937,316.00			
2	Spare parts for Coal Mill	Chattogram Seaport	\$179,965.00 CFR	BDT 22,135,695.00			
3	Bearing	Chattogram Seaport	\$33,479.70 CFR	BDT 4,118,003.10			
4	Spare parts for SEEPX Pump	Dhaka Airport	€ 63,100.00 CPT	BDT 9,275,700.00			
5	Vibration Equipment	Dhaka Airport	€ 32,348.70 CPT	BDT 4,755,258.90			
						Total price	

Remarks	Covered Pickup Capacity
For Dhaka to Payra	3 ton
For Chattogram to Payra	5-10 ton

Total Price Including VAT & IT (in words)	
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[Insert number] number corrections made by me/us have been duly initiated in this BoQ.

Signature of the Quotationer with Seal	Date:
Name of the Quotationer	

Note:

- Col. 1, 2, 3, & 4 to be filled in by the Procuring Entity and Col. 5, 6, 7 & 8 by the Quotationer.
- Rates or Prices shall include profit and overhead and, all kinds of taxes, duties, fees, levies, and other charges earlier paid or to be paid under the Applicable Law, if the Contract is awarded, including transportation, insurance etc. Whatsoever



Terms of Reference (ToR) of Procurement of Clearing and Forwarding Agent (C&F) and Transportation for the Procurement of Spare Parts Items for Payra 1320 MW TPP		
SL	Name	Scope of Service
1	Customs Clearance	Comprehensive handling of customs procedures, including assessment, payment of duties/taxes, Port Charges and timely clearance from the respective Custom House.
2	Delivery Timeline	Goods must be delivered to the plant site within 7 (seven) working days from the date of arrival and availability of all required documents.
3	Transportation to Plant Site	Provision of secure, suitable Covered Van for delivery from any seaport/airport to Payra 1320 MW Thermal Power Plant, Kalapara, Patuakhali.
4	Storage Facility (if required)	Arrangement of temporary and secure storage in case of delays in customs clearance.
5	Communication & Coordination	Continuous communication with BCPCL and coordination with customs, port authorities, shipping agents, and other relevant stakeholders.
6	Legal and Regulatory Compliance	All services must fully comply with the Bangladesh Customs Act and other applicable rules and regulations governing imports.



Invitation for signing Contract

Issued Ref.:

Issued On:

Company Name & Address

This is to notify you that your **Quotation** dated (insert date) for the execution of the Works and physical services named **Clearing and Forwarding Service for Spare and Parts for Payra 1320MW Thermal Power Plant** for the Contract Price of **(insert price) (insert price in word)** only including VAT & TAX as corrected, has been approved by the competent authority.

You are thus requested to attend the office of the undersigned to sign the Contract within **2 (two) day** of issuing this Letter of Invitation; but in no case later than July 13, 2022.

You may proceed with the execution of the Works only upon signing the Contract. You may also please note that this invitation shall constitute the formation of this Contract which shall become binding upon you.

We attach the draft Contract and all other documents for your perusal.

Rashed Morshed

Superintending Engineer (Procurement)

Bangladesh-China Power Company (Pvt.) Limited



Contract Agreement

THIS AGREEMENT made on this (insert day) day of (insert month and year) between **Bangladesh-China Power Company (Pvt.) Limited**, Level-5, UTC Building, 8 Panthapath, Kawran Bazar, Dhaka-1215 (hereinafter called "the Procuring Entity") of the one part and (Name of the company with address) (hereinafter called "the Service Provider") of the other part:

WHEREAS the Procuring Entity invited Quotation for certain Works and physical services named **Clearing and Forwarding Service for Spare and Parts for Payra 1320MW Thermal Power Plant** and has accepted the Quotation submitted by the Quotationer for the execution of those works in the sum of (insert amount) (insert amount in words) only including VAT & TAX (hereinafter called "the Contract Price").

NOW THIS AGREEMENT WITNESSED AS FOLLOWS:

1. In this Agreement words and expressions shall have the same meanings as are respectively assigned to them in the General Conditions of Contract hereinafter referred to.
2. The documents forming the Contract shall be interpreted in the following order of priority:
 - (a) the signed Contract Agreement
 - (b) the Letter of Invitation
 - (c) the Conditions of Contract
 - (d) the Specifications
 - (e) the Design and Drawings
 - (f) the priced Bill of Quantities
 - (g) any other document listed anywhere in the Contract.
3. In consideration of the payments to be made by the Procuring Entity to the Service Provider as hereinafter mentioned, the Service Provider hereby covenants with the Procuring Entity to execute and complete the works and to remedy any defects therein in conformity in all respects with the provisions of the Contract.
4. The Procuring Entity hereby covenants to pay the Service Provider in consideration of the execution and completion of the works and the remedying of defects therein, the Contract Price or such other sum as may become payable under the provisions of the Contract at the times and in the manner prescribed by the Contract.

IN WITNESS whereof the parties hereto have caused this Agreement to be executed in accordance with the laws of Bangladesh on the day, month and year first written above.

For the Purchaser

For the Service Provider

Signature

Name

Designation

In the presence of

Name



Conditions of Contract
for
**Clearing and Forwarding Service for Spare and Parts for Payra 1320MW
Thermal Power Plant**

1. Conditions of Contract contained herein shall be binding upon both the contracting parties for the purpose of administration and management of this Contract.
2. Implementation and interpretation of these Conditions of Contract shall, in general, be under the Procurement Procedure of Bangladesh-China Power Company Limited.
3. The Service Provider shall have to follow the Terms of Reference (ToR) of Procurement of Clearing and Forwarding Agent (C&F) and Transportation for the Procurement of Spare Parts Items for Payra 1320 MW TPP of the RFQ document.
4. The Service Provider shall have to commence the works after signing of contract agreement and shall execute the clearing & forwarding services and complete all types of customs formalities of Spare and Parts before arrival of each shipment at Payr Power Plant jetty (estimated date will be informed via email) and shall witness the shipment up to completion of discharge of Spare and Parts of each shipment in all respects.
5. The Service Provider shall be entitled to an extension of the Intended Completion Date if the Procuring Entity delays in handing over the Site or if Force Majeure situation occurs or for any other reasons acceptable to the Procuring Entity on justifiable grounds duly recorded.
6. The Service Provider shall be entirely responsible for payment of all taxes, duties, fees, and such other levies under the Applicable Law.
7. Notwithstanding any other practice, the method of measurement and mode of payment shall be based on the type of the Contract corresponding to the price schedule.
8. The total Contract Price is **(insert amount) (in words) only (including Loading & unloading Rate) and Including Global Tax.**
9. The Procuring Entity shall amend the Contract incorporating required approved changes subsequently introduced to the original Conditions of Contract in line with Rules, where necessary.
10. The Procuring Entity will provide institutional support to ensure proper access of Service Provider's authorized staff(s) to the required area.
11. The Service Provider shall keep the Procurement Entity harmless and indemnify from any claim, loss of property or life to himself/herself, his/her workmen or staff, any staff of the Procurement Entity or any third party while executing the work. Any claim arising out of execution of the works shall be settled by the Service Provider at his/her own cost and responsibility.
12. The Procuring Entity may, by written Notice sent to the Service Provider, terminate the Contract in whole or in part at any time, if the Service Provider:
 - a) fails to sign the Contract or commence the service within the specified time.
 - b) after receipt of a written notice from the Procuring Entity does not remedy its failure within the time period specified therein.



- c) in the judgement of the Procuring Entity, has engaged in any corrupt, fraudulent, collusive or coercive practices in competing for or in executing the Work.
- d) fails to perform any other obligation (s) under the Contract.

13. The Procuring Entity and the Service Provider shall use their best efforts to settle amicably all possible disputes arising out of or in connection with this Contract or its interpretation.

